

**AN INSTITUTE RECOGNIZED FOR
QUALITY HOMOEOPATHIC
MEDICAL SERVICES,
EDUCATION AND RESEARCH**

Rural Homoeopathic Hospital, Palghar
"A Centre of Excellence In Homoeopathy"
Grant by Ministry of AYUSH, GOI

**"Model Tribal Outreach
Programme in Mother and
Child Care in Homoeopathy"**

Smt. Janki Bachoo Dubey
Cottage Hospital, Bhopoli,
Tal. Vikramgad, Palghar District
Recognized by Ministry of AYUSH, GOI

**Extra-Mural Research Projects in
Homoeopathic Medicine**

Funded by Ministry of AYUSH, GOI

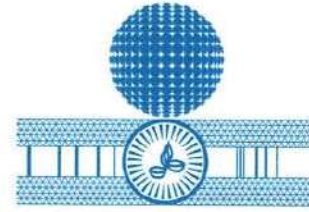
Holistic Health Care Centre
Dr. M. L. Dhawale Homoeopathic
Medico-Surgical & Research Centre,
Kurar, Malad(E)

Urban Homoeopathic Centres
-Mumbai-Navi Mumbai-Pune

Rural Homoeopathic Clinics
Palghar Taluka, Palghar
Karveer Taluka, Kolhapur

Mobile Homoeopathic Clinics
Vikramgad Taluka, Palghar

Academic Programmes
MD(Hom) in 6 subjects
PhD Programme
Certificate programme in Standardized
Homoeopathic Practice
Publications
CME programmes in Homoeopathy



MLD TRUST

AGREEMENT

This Agreement ("Agreement") is entered into:

BETWEEN

HelpAge India, a society registered under the Societies Registration Act, 1860 and having its head office at C-14, Qutab Institutional Area, New Delhi represented by its authorized representative Dr. Ritu Rana, Mission Head- Health

And

Dr. M. L. Dhawale Memorial Trust, registered on 14th July 1987 as a Trust with Registration Number as E11273, with its registered office at Dr. M.L. Dhawale Memorial Trust, Palghar-Boisar road, opposite ST workshop, Palghar 401404, represented by its authorized representative Dr. Sunita Nikumbh Professor H.O.D - Department of Psychiatry

Project Name: Mental Health Support for Elderly

Project Duration: Oct'21- Dec'21

Old Age Home: Sunanda Foundation Radhika Old Age Home

- 1.) **Objective of the Project:** To understand the psychological needs of elderly residing in OAH (Old Age Home) and to support their mental wellbeing during COVID.
- 2.) **Key Action Points:**
The partner organization will:
 - a) conduct an assessment of the psychological status of OAH residents by using the questionnaire provided by HelpAge India including PHQ-2 (Patient Health Questionnaire-2), GAD -7 (Generalized Anxiety Disorder), & DART (Dementia Assessment by Rapid Test) to screen the mental health of residents as a first-step approach
 - b) capture resident's data electronically on Google form for monitoring and evaluation, and to improve, incorporate new modalities of intervention during the course of the agreement
 - c) provide OAH residents with proper counselling sessions as per their needs by the trained psychiatrist/psychologist, based on preliminary screening, maximum 30 sessions in the quarter

DR. M. L. DHAWALE MEMORIAL TRUST (Reg. E-11273 Mumbai)

- Registered office address: 1/8, First Floor, Sekhsaria Building, 40 Parekh Street, Girgoan, Mumbai - 400004.
- Correspondence address: Rural Homoeopathic Hospital, Opp. S. T. Workshop, Palghar-Boisar Road, Palghar - 401404, Maharashtra
- Mobile No.: 8422928061/62 ● Email ID: info@mldtrust.org ● Website: www.mldtrust.org
- Donations to the Trust have I.T. Exemption under section 80 G
- The trust is registered under FCRA for Foreign donations

- d) conduct 12 workshops (*mentioned as per Table 1.1*), (upto 2 per month) as per the schedule attached). Each workshop to be followed by a recreational activity)
- e) conduct capacity building sessions of caregivers (OAH team/Home Managers) on psychosocial aspects of caregiving (4 sessions in quarter)
- f) provide suitable Homoeopathic treatment as per need

Sessions	Topic	Schedule*
1	Orientation, understanding of the group, likes and dislikes	October
2	Common mental health issues in the elderly	October
3	Emotional well-being	November
4	Understanding your mood	November
5	Handling anger and frustration	November
6	Handling fear and anxiety	November
7	Identifying depression	December
8	Forgetfulness and dementia	December
9	Being physically active	December
10	Optimism and art of ageing	December
11	Group dynamics	October
12	Power of meditation	December

Table: 1.1

**may vary as per the circumstances*

3.) Reporting

HelpAge India would be requiring **reporting each month** after the activity of the month is performed. The report may consist of a summary of highlights, problems faced during implementation, suggestive measures for improving the mental wellbeing of residents, case studies of residents, photographs and more.

4.) Payments

HelpAge India will pay **Dr. M. L. Dhawale Memorial Trust** a total/maximum of Rs. 85,000 (Rupees Eighty Five Thousand only) after tax deductions (if applicable). Payment for one to one counselling sessions will be on an actual basis (Rs.1500/- per session). This payment will be for the period specified in the budget and includes all direct and indirect costs as approved in the budget. The details are mentioned in Table 1.2.

The payments will be made by HelpAge India as per installments terms mentioned in Table 1.3. Interim/Final Utilization Statements to be provided as per Performa attached in Annexure.

Sr. No.	Project Task Name	Max. Amount	Cost per unit	Total Days
1	Assessment phase by psychologist & social worker [Pre Assessment]	15,000	For Psychologist @ 3,000 (per day) For Social Worker @ 2000 (per day)	
2	Workshops on mental health & emotional well-being (Including recreational activities)	60,000	Per session @ 5000	12
3	Creating enabling environment (sessions with care givers / OAH care takers)	10,000	Per session @ 2500	4
	Total	85,000		
4	One-on-one counselling sessions		Per session @ 1500	On actual basis

Table 1.2

1. Total amount:	Rs. 85,000				Due By:
2. Instalments	1 st	70%	Rs. 59,500	Upon receipt of the signed agreement and completion of pre assessment from the Organization, and completion of 3 workshops	October'2021
	2 nd	30%	Rs. 25,500	Upon completion of the activities, (Pre Assessment, Workshops, Individual Counselling Sessions and Sessions with OAH care takers), and submission of month-wise reports of all activities & Audited Utilization Certificate	December'2021
3. Source of Funds	LOCAL				

Table 1.3

Thus, the parties have executed this internal contract/agreement through their duly authorized representatives.

For HelpAge India, New Delhi

For Dr. M. L. Dhawale Memorial Trust , Palghar

Signature:

Name: Dr. Ritu Rana

Designation: Mission Head - Health

Date:

Signature:

Name: Dr. Sunita Nikumbh

Designation: Professor & HOD Psychiatry

Date: 22/10/2021

HOD
Department of Psychiatry



ANNEXURE-1
FINANCIAL REPORT OUTLINE CHECKLIST
TO BE USED BY ORGANISATION FOR SUBMISSION OF
INTERIM AND FINAL REPORTS

General Guidelines

1. Interim Utilization Statements from project holder for release of next approved instalment must utilize the standard proforma given below. The statement must be duly signed by the Head of the organization and financial officer.
2. Final Utilization Statements must be duly signed by qualified Chartered Accountant and Head of the organization for final settlement and closure of project.
3. Separate ledger account will be maintained by the Project Holder.

Sample proforma for submission of Utilization Statement

- a) Interim – duly stamped and signed by Head of the Organization and Financial Officer
- b) Final – duly stamped and signed by a Chartered Accountant with his name and membership number.

1. Project Ref No: 10888
2. Utilization Certificate – Interim or Final
3. Reporting period :
4. Name and Address of the Organization :
5. Person reporting (name and designation) :

Statement of Income and Expenditure for the reporting period (start date and end date)

Income	Rs.	Expenditure as per approved budget heads	Amount in Rupees (INR)
Receipts from (details dates)		Assessment phase by psychologist & social worker	
		Workshops on mental health & emotional well being	
		One-on-one counselling sessions	
		Creating enabling environment(sessions with care givers/OAH care takers)	
		Total Cost	

* As per Budget in Table1.2

Notes

1. For the preparation of the financial statement on accrual basis accepted Standard Accounting practices are adopted.
2. Full compliance with organisation's internal finance policy is necessary, especially on cash transactions. Except in very exceptional cases, all cash transactions above Rs. 10,000 should be made through crossed cheque or demand draft

Memorandum of Understanding – NGO
(Processing Sheet for Internal Use Only)

NGO		Donor	
Name of NGO	Dr. M.L. Dhawale Memorial Trust	Name of Donor	Oracle
Title of Project	"Mother & Child Care"	CAF- Donor MOU Duration	30.03.2020 – 29.03.2021
Project Duration	01.04.2020 - 31.03.2021	T. Budget Approved by Donor	INR 27,00,000
Project Budget	INR 27,00,000	No of Beneficiaries	Direct – 450 children in the MAM category. Indirect – 9,000 children.

	Amount	Timeline	Due Date
1st Instalment	INR 27,00,000	100%	On signing of MOU

Statement of Responsibility	Name	Signature	Date	Remarks
NGO partner Due-Diligence/Compliance Check/ Minimum Check is active and valid till	Sandhya	<u>Sandhya</u> Sandhya (May 5, 2020)	05-May-2020	CC Completed on 1.5.2020
MOU Prepared by - The NGO MOU has been reviewed by me and has been agreed by the Donor and NGO. NGO is validated and has a positive feedback. Budget, Activities, Time Line and Payment schedule is in accordance with the Donor MOU and has been agreed with NGO. Schedule of disbursal has been laid down in accordance with the Donor MOU. The Grantee selection committee has approved the selection of the NGO	Anish	<u>Anish Sengupta</u> Anish Sengupta (May 5, 2020)	05-May-2020	
Lead – The NGO MOU has been reviewed by me and has been agreed by the Donor and NGO. NGO is validated and has a positive feedback. Budget, Activities, Time Line and Payment schedule is in accordance with the Donor MOU and has been agreed with NGO. Schedule of disbursal has been laid down in accordance with the Donor MOU. The Grantee selection committee has approved the selection of the NGO	Praveen	<u>Praveen</u> Praveen (May 5, 2020)	05-May-2020	ok
FPU- The MOU has thoroughly checked from legal compliance point. Funds are available to support the program as per the budget outlined in the agreed CAF-Donor MOU	Renuga	<u>Renuga</u>	06-May-2020	Verified
Director of Finance – The MOU has thoroughly checked from legal compliance point. Funds are available to support the program as per the budget outlined in the agreed CAF-Donor MOU	Rakesh	<u>Rakesh Goswami</u> Rakesh Goswami (May 6, 2020)	06-May-2020	ok
COO – The NGO MOU meets all the requirements of validation and selection committee of CAF India and it is in compliance with the Donor MOU including budget, activities and payment schedule and the above has been verified by finance.	Avijeet	<u>Avijeet Kumar</u> Avijeet Kumar (May 6, 2020)	06-May-2020	ok
CEO	Meenakshi	<u>Meenakshi Batra</u> Meenakshi Batra (May 6, 2020)	06-May-2020	Ok



GRANT AGREEMENT

This Memorandum of Understanding is executed on **1st April, 2020** by and between **Charities Aid Foundation India (CAF India)**, which is a grant making foundation and a public charitable trust, with a registered Trust Deed (hereinafter referred to as "CAF India", which expression shall, unless the context requires otherwise, include its administrators and permitted representatives), with its office at Plot No:- 2, First Floor, Sector C (OFC Pocket), Nelson Mandela Marg, Vasant Kunj, New Delhi – 110070, **represented by its authorized Representative, Meenakshi Batra, Chief Executive, as First Part**

AND

Dr. M.L. Dhawale Memorial Trust, which is a Non-Government Organization, registered as a Trust (hereinafter referred to as "Charity Partner", which expression shall, unless the context required otherwise include its Governing Body, Trustees, administrators and representatives) with its office at BMC's Holistic Mother & Child Care Centre, 302, Durga Niwas CHS Ltd., L. T. Road, Dahisar (W), Mumbai – 400068, **represented by its authorized representative, Dr. Anoop Nigwekar, Director, as second part.**

And whereas CAF India is operating as a Donor Account for an amount of **INR 27,00,000 (Rupees Twenty-Seven Lakhs Only)**, received as FCRA funds on behalf of donor (hereinafter referred to as 'Oracle') for the purpose to support project titled "**Mother & Child Care**"

(CAF India and Charity Partner are hereinafter also jointly referred to as the 'Parties' where the context may so require)

WHEREAS:

- A. Charity Partner is a charitable organization constituted and registered as Trust (with registration No. E-11273) and undertaking charitable operations in the nature of Education/ Health/ Environment/ Livelihood/ Wildlife Conservation/ Women Empowerment, and other social development programmes.
- B. Charity Partner is registered under Foreign Contribution (Regulation) Act, 2010 having been given a registration (No. 083780587) duly issued by the Ministry of Home Affairs and is otherwise eligible under said Act to receive foreign contribution as defined there under. Charity Partner is also owning and operating a dedicated bank account with a recognized bank which is/shall be used solely for the purpose of funding all or any charitable activities undertaken by the Charity Partner.
- C. Charity Partner has represented that nothing under any law or rules of the land or any orders/notices/notifications or alike issued by any government, authority or judicial or quasi-judicial forum prevents the Charity Partner from receiving grants or monetary aids for undertaking charitable activities. Charity Partner further represents that there would be no conflict of interests between the members of its governing body if the project as envisaged herein is undertaken.
- D. CAF India is desirous of working in collaboration with the Charity Partner for the charitable purpose. This will qualify as Corporate Social Responsibility spends expenditure since the grant is released exclusively for a purpose directly relatable to a subject covered in Schedule VII of the Companies Act 2013. Charity Partner has represented and warranted that the Charity Partner is legally entitled to receive grants and qualified to participate in charitable projects as envisaged under Companies Act, 2013 and Companies (Corporate Social Responsibility Policy) Rules, 2014 framed there under.



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- E. Based on the representations made by Charity Partner, CAF India has decided to provide all reasonable support and cooperation to the Charity Partner.
- F. Parties have agreed to enter into this Agreement to record in writing the terms and conditions for undertaking the Project.

NOW THEREFORE, in consideration of the mutual covenants, terms, conditions and understandings set forth in this Agreement and other good and valuable consideration (the receipt and adequacy of which are hereby mutually acknowledged), the Parties with the intent to be legally bound, hereby agree as follows:

1. Scope and Purpose

- 1.1 CAF India will provide grant to the Charity Partner which shall be utilized by the Charity only towards specific projects designated by Oracle and as directed by Oracle,
- 1.2 CAF India will coordinate with Charity Partner to make sure that the project and activities finalized with Oracle are implemented as per the schedule, and maintain the quality agreed upon.

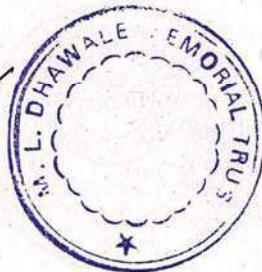
2. Grant utilization

- 2.1 CAF India will provide funding of **INR 27,00,000 (Rupees Twenty-Seven Lakhs Only)**, on behalf of Oracle for the purpose for project titled **"Mother & Child Care"**.
- 2.2 Grant will be used by the Charity Partner only solely and strictly only for the purpose as agreed. All fund utilization by the Charity Partner will be in absolute compliance with applicable laws, rules and regulations prevalent in India and will take all reasonable measures to ensure no such grants used for any illegal, immoral, unethical or otherwise for a purpose not envisaged herein this Agreement.
- 2.3 Grant release to Charity Partner shall be subjected to fulfilling the terms of this Agreement. If, at any time, CAF India apprehends misuse of grants or deems utilization thereof is not as per the objectives or the agreed plan, it may direct Charity Partner to restrain from any further utilization of funds, who shall be bound to act in accordance with directions of CAF India upon receiving any such written instructions from CAF India. Charity Partner will immediately cease to utilize the grants till the grievances of CAF India are properly addressed to its satisfaction and CAF India conveys it's direction in writing to again commence the utilization of grants, failing which on CAF India written instruction, Charity Partner shall immediately refund to CAF India all unutilized grant funds. CAF India shall have the right to demand the return of its entire grant in the case that the grievances of CAF India are not addressed to the sole satisfaction of CAF India.
- 2.4 If upon completion of the Project, any portion of amount of grant is found to be surplus or remains unutilized (Surplus grant funds), Charity Partner shall immediately at the end of the Term offer to refund the Surplus funds to donor upon completion of Project. CAF India shall have the option to issue directions to Charity Partner for utilization of such surplus grants in future projects based on the written consent and directions from Oracle.
- 2.5 If the Agreement/Project is terminated for any reasons whatsoever as provided in Clause 7 herein, the Charity Partner shall immediately refund the entire amount of unutilized grants to CAF India as per the directions given by Oracle in this respect.



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3. Projects

3.1 CAF India will intervene with the Charity Partner, if necessary only in case of deviation from the Project as agreed per the terms as stated in this Agreement, to ensure that Charity Partner adheres to the implementation plan to meet project deliverable as envisaged, and may modify or alter any conditions of the project under implementation, and Charity Partner will act in accordance with directions issued by CAF India from time to time.

3.2 In the event that any part of the CAF India grant is not substantially expended or committed for the Project as agreed and directed by CAF India, the Charity Partner will immediately notify same to CAF India and will provide CAF India with whatever information it may request regarding the manner in which such funds are expected to be spent, whereupon CAF India will have the right to change the terms of the grant.

4. Monitoring of Project and Grants

4.1 CAF India, upon advance notice of fifteen (15) days, shall have the right to monitor the progress of the Project; discuss the project, its implementation, and finances with representatives of the Charity Partner, and review records and other material, including financial records, connected with the project. The Charity Partner shall take all reasonable steps to facilitate and assist CAF India in its monitoring of the project, including making Charity Partner personnel and project sites available to CAF India and/or its representatives from CAF India upon advance written request of fifteen (15) days. Charity Partner will provide regular/ periodic updates to CAF India on the progress of the Project and utilization of grant; as and when required for the purpose of effective grant management.

4.2 If during monitoring CAF India is of opinion that the Project is not being implemented in the expected manner and/or grant funds is not being utilized appropriately, it will issue directions to Charity Partner to refund the contribution disbursed for the project immediately.

5. Public Officials/Lobbying/Third Party Benefits

5.1 Charity Partner will not make any gifts or entertainment to any Public Official, in connection with this Agreement. Any such activity by the Charity Partner will be a material breach of this Agreement and will be grounds for immediate termination by CAF India.

5.2 Charity Partner will not make any contributions to political parties, candidates, or other campaigns, in connection with this Agreement. In addition, Charity Partner will not engage in or attempt to influence the approval, modification or rejection of any government policy, rule or legislation on behalf of CAF India or its clients by a Public Official ("Lobbying") in connection with this Agreement. Any such Lobbying by the Charity Partner will be a material breach of this Agreement and will be grounds for immediate termination by CAF India.

5.3 Charity Partner shall ensure no personal benefit, gains or advantages are directly or indirectly made to any member or official of the Charity Partner organization from CAF India funds. All grant funds will be used solely and strictly only for the purpose of the Project(s) approved by the CAF India.

5.4 Charity Partner will notify CAF India if any person who is a Public Official becomes a member or official of the Charity Partner organization. Charity Partner will ensure there is no conflict of interests between such a member and/or the objectives of Charity Partner organization and/or the Project which may be deemed



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to extend any benefit to such member by reason of execution of this Agreement or the Project. If CAF India is of the opinion that inclusion/appointment of any Public Official by the Charity Partner in any manner affects its rights and interests or creates a conflict of interest with the objectives of the Project, CAF India reserves the right to suspend funding or direct Charity Partner to refrain from utilization of the grants funds until further directions from CAF India. CAF India may, if deemed appropriate, decide to withdraw from the Project at any time in such circumstances and terminate the Agreement without any liability.

6. Reporting and Audit

- 6.1 Charity Partner shall keep and maintain appropriate records as statutorily required and cost and expenses incurred in connection with the performance of projects undertaken from CAF INDIA company account under this Agreement together with all such supporting and underlying documents and materials at all times during the term of this Agreement and thereafter as statutorily required under the applicable laws and at all reasonable times keep CAF India updated about the progress of the Project and the utilization of grants made by CAF India.
- 6.2 Charity Partner shall liaise with CAF India in the conduct of the project and in the preparation of reporting. This includes periodic reviews of the progress of the grant budget, including the provision by the Charity Partner of information in writing with respect to the projects at intervals of six (6) months basis.
- 6.3 Upon reasonable prior written notice, CAF India has the right to audit/or monitor the progress of the implementation and finances of the Project(s) with representatives of the Charity Partner, and review records and other materials, including financials records in connection with the Project for up to eight (8) years after the completion of this Agreement. Charity Partner shall provide to CAF India its internal and external auditors, inspectors, regulators and other representatives that CAF India may designate from time to time, access to the records in support of any invoice(s) issued and other pertinent documents and information all to the extent relevant to the performance of the Charity Partner's obligation under this agreement including all payments (whether in kind or in cash) made by Charity Partner for implementation of the Project. Charity Partner will cooperate and shall provide complete assistance as reasonably requested by CAF India or its designee in conducting such audit and shall make requested employees, books, records and information available during the term of this Agreement and thereafter for 8 years, provided that: (i) Charity Partner shall provide only those information and records which are related to the Project provided under this Agreement; and (ii) such examination and audit will take place during the Charity Partner's regular business hours and will not unreasonably interfere with the Charity Partner's business operation.

7. Covenants of Charity Partner

The Charity Partner represents and warrants as follows:

- (i) Charity Partner is registered charitable organization registered under Trust and Foreign Contribution (Regulation) Act of 2010 and will ensure such registration is maintained valid and kept in force during the entire Term of this agreement.
- (ii) Nothing, either in law or otherwise, prevents, restrains, limits or otherwise prohibits Charity Partner from receiving grants from CAF India for the purpose of the Project.
- (iii) Charity Partner has sufficient and reasonable skill, experience and manpower to undertake charitable projects at its responsibility.
- (iv) Charity Partner affirms that there is no conflict of interests between its members/ officials and the objectives enshrined in this Agreement.



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- (v) Charity Partner will immediately notify CAF India if any Public Official is or becomes a member/ official of the Charity Partner organization.
- (vi) No portion of grants will be used by the Charity Partner for donations, funding, lobbying or supporting any political party or any organization of political nature.
 - (i) Charity Partner will not attempt to bribe, influence, approach or liaise with any Public Official, government, authority or any third party for influencing any decision, policy, rules or alike in relation to the Project undertaken pursuant here to this Agreement.
- (vii) All grants made by CAF India will be utilised strictly for the purpose of the Projects (against the budget in annexure 1) and in absolute compliance with the directions issued by CAF India from time to time and in the manner and per the terms as stated in the Agreement.
- (viii) Charity Partner shall act towards CAF India in good faith and not allow its interests to conflict with the duties it owes CAF India under this Agreement and the general law.
- (ix) Charity Partner shall not act in any manner which may incur any liabilities on behalf of CAF India
- (x) Charity Partner shall act strictly in accordance with the directions issued by CAF India with respect to the Project and utilisation of grants made available by CAF India
- (xi) Charity Partner shall not commit any act or omission which may have an adverse impact on CAF India
- (xii) Charity Partner shall be solely liable for ensuring compliance with all applicable laws and regulations with respect to release and utilisation of Funds for the Project.
- (xiii) Charity Partner is authorised to undertake the activities agreed to in this Agreement and has requisite certifications/approvals/permissions for the same.
- (xiv) The Charity Partner agrees that all items, materials or any tangible assistance (Project Material) provided pro bono by CAF India will be used only for the purposes of the Project and other charitable purposes and shall not be used for any commercial purposes whatsoever.
- (xv) The Charity Partner will not be entitled to distribute and or share the Project Material in original or copies thereof with any other entity or person, juristic or natural, without prior written consent from Oracle and/or CAF India.
- (xvi) CAF India will be entitled to distribute and or share with other entities and or person, juristic or natural, for charitable purposes, project material created by Charity Partner with grant funds, with mutual consent of Charity Partner.
- (xvii) Charity Partner shall abide by branding guidelines of CAF India and Oracle. Charity Partner shall not use CAF India's/ Oracle name or logo in any promotional materials or other communications with third parties, or dissemination of any information whatsoever obtained from CAF India/Oracle during the course of this agreement, or after the termination of this agreement, without CAF India's and/ or Oracle's prior written consent.
- (xviii) CAF India, with prior written consent of the Charity Partner, shall be entitled to distribute or share any findings, learnings, training materials or other intellectual property created or developed by the Charity Partner or third parties pursuant to this grant internally within CAF India and its affiliates and externally with third parties.
- (xix) Charity Partner agrees that all photographs and videos shared with CAF India during the course of this agreement will be original and will strictly adhere to the photography guidelines of CAF India outlined in Annexure 6 - Photography guidelines and declaration.
- (xx) Charity Partner, in its activities, governance and other related matters, must be diligent in complying with all applicable national, state and local laws (including Indian Labour Laws, The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, Minimum Wages Act, The Child Labour (Prohibition And Regulation) Act, The Contract Labour (Regulation And Abolition) Act, The Employees Provident Funds And Miscellaneous Provisions Act, The Maternity Benefit Act, etc. including the latest Amendments). In case of any instance of default, reported allegations, negative news in media, etc. the Charity Partner will immediately inform CAF about the instance. NGO Partner will be



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solely liable for ensuring compliances; CAF will not be responsible for non – compliance of Charity Partner.

(xxi) In pursuing the objectives of this MOU, Charity Partner will not violate any individual beneficiary's fundamental human rights and should be sensitive to the moral values, religion, traditions, and culture of the communities.

(xxii) Charity Partner recognizes that its conduct and activities impacts on the public's perception of CAF India and accept to share its responsibility for positively building the public's trust of CAF India

8. Term and Termination

8.1 The Term of the Agreement will be from 01.04.2020 to 31.03.2021, during which period Charity Partner shall complete the Project(s) as identified and directed by CAF India with aid from the grant unless terminated earlier in accordance with the terms of this Agreement or any extension approved by CAF India.

8.2 The Agreement/Project will stand terminated in following events:

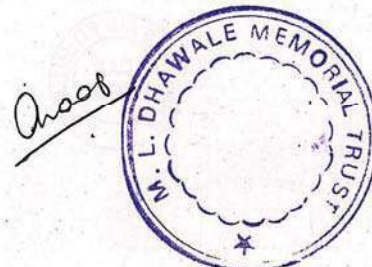
- (1) Completion of the Term noted above.
- (2) From the date of successful accomplishment of the Project(s) as determined by CAF India.
- (3) CAF India can terminate the Agreement and or all or any of the /Project(s) by serving a 30 days' Notice in writing to Charity Partner with or without cause.
- (4) Charity Partner can terminate the Agreement by servicing a 30 days' Notice in writing to CAF India with or without cause.
- (5) CAF India can terminate the Agreement/Project with immediate effect if Charity Partner commits a breach of any provision of the Agreement and such breach is not remedied by Charity Partner within 15 days of written notice of such breach from CAF India.
- (6) CAF India can terminate the Agreement immediately for the reason of –
 - (a) Failure on part of Charity Partner to obtain/maintain valid registrations under applicable laws to make it eligible for receiving of funds/Grants.
 - (b) Violation by Charity Partner or its representatives of any law, regulations or orders which are applicable to Charity Partner or the Project.
 - (c) Mis-utilization of grants by Charity Partner in contradiction to directions issued by CAF India.
 - (d) Act of or attempt to commit act of bribery or unethical or illegal practices in relation to this Agreement or Project by Charity Partner or its member/representatives.
 - (e) Charity Partner funds, supports or in any manner does lobbying with any political party or organization of political nature from the funds given by CAF India
 - (f) Charity Partner extends directly or indirectly any benefits or advantages to any Public Official or member of its organization out of the grant funds or in relation to the Project.

8.3 In event of termination of this Agreement for any reason, without cause or expiry of the Term of this Agreement, Charity Partner shall be liable to refund to CAF India all amount of Grants released by CAF India till such date of termination and/or money lying balance, immediately and without any protest or objections. Charity Partner shall further indemnify and hold CAF India harmless against any and all claims, losses, or damages arising from or related to such breach and/or termination of this Agreement. Provided that, in the event of termination for a cause by CAF India because of the breach committed by Charity Partner, the Charity Partner shall be liable to refund to CAF India the entire amount (whether utilized for the Projects or not) forthwith.

9. Indemnification



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Charity Partner will indemnify and keep indemnified CAF India and all its personnel, management, employees, assigns, agents and alike from all losses, damages, expenses, costs including legal costs, penalties, third party claims and alike that CAF India incurs or may incur due to –

- (i) Failure on part of Charity Partner to maintain requisite approvals under applicable laws;
- (ii) Mis-utilization of grants by Charity Partner in contravention of applicable laws or agreed terms hereof this Agreement;
- (iii) Commission of any act of bribery, misconduct, mischief, unethical or illegal act by Charity Partner or its representatives in relation to the grants or Projects under implementation;
- (iv) Failure to implement the Project by Charity Partner;
- (v) Any Income tax liability or associated penalty under any applicable laws that in any way related to the Charity Partner's scope of work.

10. Anti- Terrorism and Anti- Bribery:

CAF India acknowledges that it does not support or promote violence or the destruction of any state, provided resources or support to individuals or organizations associated with terrorist activity or related training, or provide sub grants to any individuals or organizations that engage in any of these activities.

All parties acknowledge that none of the activities financed by this grant violates any laws that prohibit corrupt payments to government officials for purpose of obtaining or keeping business and that CAF India has not authorized any activity that would constitute such payments. All parties will use reasonable efforts to ensure that grant funds are not used to make corrupt payments to government officials for the purpose of obtaining or keeping business.

11. Confidentiality

Parties shall treat all information (in any form or mode) exchanged between them by any means of communication pursuant to this Agreement as Confidential Information. Parties shall not disclose any such Confidential Information to any other person or entity unless authorized in writing by the other Party. This Agreement and terms hereof shall also be deemed to be Confidential Information for all purposes.

12. Assignment

Charity Partner will not assign, delegate or transfer all or any of its rights and obligations envisaged hereunder this Agreement to any third party or person except with prior written consent from CAF India.

13. Notice

All notices pursuant to this Agreement will be in writing and sufficient if delivered personally or sent by e-mail (receipt confirmed) or registered mail, postage prepared addressed as set forth on the signature page hereto. Notice will be effective upon delivery, if delivered personally or sent by e-mail receipt confirmed, three (3) days after sent by registered mail. Either party may by written notice change the address to which notices to such party are to be delivered or mailed.

14. Dispute Resolution and Governing Laws



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14.1 All disputes and differences shall be resolved in an amicable manner by the Parties. If Parties fail to resolve any disputes or differences amicably within 15 days of receipt of notice of such dispute or difference, then such dispute or difference will be referred to adjudication by arbitration. Arbitration proceedings shall be conducted by an Arbitrator to be appointed by CAF India as per the provisions of Indian Arbitration & conciliation Act, 1996 whose decision shall be final and binding on the Parties. Arbitration will be conducted in New Delhi. Each party will bear all expenses for its own witness and attorney's fees.

14.2 The Agreement will be governed by laws of India and will be subject to exclusive jurisdiction of courts at New Delhi.

15. This Agreement constitutes complete and final understanding between the Parties in relation to the Project and CAF INDIA company account. Parties can modify or change the terms of the Agreement by executing an amendment agreement in writing.

Having read, understood and accepted the terms and conditions of this Grant agreement, as also the requirements and details set out in Annexures 1,2,3,4,5 & 6 we have appended our signatures in witness thereof, on the day, month and year mentioned herein below:

For and on Behalf of CAF India

Meenakshi Batra
Meenakshi Batra (May 6, 2020)



Signature of Authorized representatives,
Name: Meenakshi Batra,
Designation: Chief Executive

At New Delhi on _____

Witness from CAF India

(1) Name, Address and Signature

Anish Sengupta

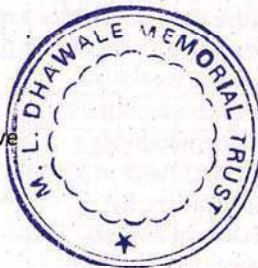
Charities Aid Foundation (CAF) India

Anish Sengupta
Anish Sengupta (May 5, 2020)

Witness from Dr. M.L. Dhawale Memorial Trust

For & on Behalf of Dr. M.L. Dhawale Memorial Trust

Anoop
Signature of Authorized Representative
Name: Dr. Anoop Nigwekar
Designation: Director



At Mumbai, on 08.05.2020

(1) Name, Address and Signature,

Dr. Anand Kapse
Director, RURAL
HOMOEOPATHIC HOSPITAL,
PALKHAR

Annexure - 1

PROJECT SUMMARY

Title of the Project	Mother & Child Care
Name of the organisation	Dr. M.L. Dhawale Memorial Trust
Name(s) of Sub-grantees, if any	

Project Metrics:

Project location	Grant Amount Approved (INR)	Project Metrics Approved
State(s) – Maharashtra District(s) – Palghar Block(s) – Vikramgadhd	INR 27,00,000	Ongoing support to reduce severe childhood malnutrition in 25 villages in Palghar, a predominantly tribal district with high maternal and child mortality rates due to a lack of healthcare facilities. The trust operates four hospitals, 14 urban clinics, 12 rural clinics, and mobile clinics, reaching the most inaccessible areas of Maharashtra.

Project Objectives	To improve health of malnourished children
Project duration	One Year (1 st April'20 to 31 st March'21)
Target Group/ Nature of Beneficiaries	Children in the Moderate Acute Malnutrition (MAM) category from the rural & tribal regions of Vikramgadhd block
Number of beneficiaries proposed to be reached out	Direct – 450 children in the MAM category. Indirect – 9,000 children. All the children of the anganwadi from the 25 villages we serve. Plus, our orientation and awareness program regarding diet, hygiene and nutrition of mothers & young children benefits the entire population of the 25 villages. Approximately number is 38,000
Key project activities	<ol style="list-style-type: none"> 1. Follow up of all 450 children by: <ol style="list-style-type: none"> a. Community Health Volunteers: Once a week b. MPWs: Once in 2 weeks c. Homoeopathic physicians: Once a month 2. Orientation about nutritional recipes for the mothers by: <ol style="list-style-type: none"> a. MPWs: Once in 2 weeks b. Physicians: Once a month 3. Education and orientation of: <ol style="list-style-type: none"> a. CHVs and MPWs: Twice in a month b. Aanganwadi workers, by: <ol style="list-style-type: none"> i. MPWs: Once in 2 weeks ii. Physicians: Once a month iii. CHVs: Once a week
Project Measurable Outcomes	Improvement in: <ol style="list-style-type: none"> 1. Weight 2. Height 3. MuAC



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	4. Appetite and other generals 5. Recurrent infections 6. Other symptoms of Malnutrition
Total Project budget	INR 27,00,000

ANNUAL IMPLEMENTATION PLAN (April'20 to March'21):

Month	Apr'20	May'20	Jun'20	Jul'20	Aug'20	Sep'20	Oct'20	Nov'20	Dec'20	Jan'21	Feb'21	Mar'21
Activity												
Follow up of children		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Orientation about nutritional recipes		Yes	50%		50%	Yes	Yes	50%	Yes	Yes	Yes	Yes
Education and orientation of listed categories		Yes	50%		50%	Yes	Yes	50%	Yes	Yes	Yes	Yes

Note: Due to the nationwide lockdown on-field activities will not be conducted in April 2020

BUDGET BREAK-UP (April'20-March'21):

S No.	Description	Cost Per Unit	Number of Units	Number of Months	Total Budget (INR)
Program Costs					
1	Salaries				
	Medical Consultant	62,860	20%	12	1,50,864
	1 Medical Officer	43,000	1	12	5,16,000
	5 MPWs, 2 Nursing Staff	1,02,993	50%	12	6,17,958
	Other admin staff	84,656	20%	12	2,03,174
	Community Health Workers	3,200	14	12	5,37,600
2	Staff Capacity Building	25,000	1	1	25,000
3	Medicines & Consumables	3,000	1	12	36,000
Administrative Costs					
4	Utilities & Maintenance	12,000	1	12	1,44,000
5	Fuel & Conveyance	12,000	1	12	1,44,000
6	Food, Ration etc.	12,000	1	12	1,44,000
7	Vehicle Insurance, Servicing	5,000	1	12	60,000
8	Admin Expenses	10,115	1	12	1,21,404
Total Project Cost					27,00,000.



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Notes to Budget:

1. Budget variance up to 10% is acceptable within a budget line item.
2. Reasons/justification will be required (reported in the Financial Report) in case the variance in a particular budget line item is - a) **either** above INR 10000; **OR** b) more than 10% but up to 25%.
3. In case the variance in a budget line item is more than 25%, approval will be required from Oracle along with proper justifications.
4. Any inter-head adjustment in the approved budget will require approval from Oracle.
5. Efficient planning and tracking of expenditure should be done to ensure complete utilization of the grant by the end of project period.
6. In all cases, the overall approved project budget would remain as it was approved by Oracle.

REPORTING TIMELINES:

S.N	Particulars	Reporting Period	Reporting requirement**	Date of Submission
1	First Report	01 st April' 2020 to 30 th Sept'2020	- Narrative Report <i>As per Annexure – 3 of the MoU</i> - Financial Report <i>As per Annexure – 4 of the MoU.</i>	31 st Oct'2020
2	Final Report	1 st April 2020 to 31 st March '2021	- Narrative Report <i>As per Annexure – 3 of the MoU</i>	30 th April'2021
3	Audited UC	1 st April 2020 to 31 st March '2021	- Audited Utilization Certificate <i>As per Annexure – 5 of the MoU</i>	On or before 15 th May'2021

****Guidelines for Reporting**

Reports to be submitted in the prescribed formats only

Narrative report	<ul style="list-style-type: none"> - Narrative Reports to have clear mention of nature of beneficiaries and number of direct & in-direct beneficiaries. - Validated and verifiable data to be provided in the narrative report - Good quality photographs needs to be provided along with beneficiary success stories.
Financial report	<ul style="list-style-type: none"> - Financial Report to be submitted both in SOFT AND HARD copy on letterhead, duly stamped and signed by Chief Functionary (or any other Authorized person) and Head of Finance). - Financial reporting to be done against the approved budget line items/ revised and approved budget (if any) - Reasons to be provided for unspent (<i>against what was planned to be utilized by September'20</i>) along with plans for utilization of the balance amount.



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	<ul style="list-style-type: none"> - Unspent balance if any, at the end of project cycle, to be reflected in the Audited UC. A separate note on reasons for unspent, and plans for utilization of the same to be shared with Oracle and CAF India latest by 30th April'21.
Audited Utilization Certificate	<ul style="list-style-type: none"> - Audited Utilization Certificate to be submitted on letterhead of the Auditor, duly certified. - Audited UC should have all expenditures reported against each of the budget line items (not Budget Head wise) as per budget mentioned in Annexure-1. - Note to the Budget needs to be referred while submission of Audited UC - ORIGINAL HARD COPY of Audited UC to be submitted along with scanned copy.

Release of Grant: - 100% (INR 27,00,000 after signing of MOU)



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Annexure 2: Accounting Procedures

- The funds must be used as specified in the MOU and the Annexures, and only for specific purposes for which the grant has been sanctioned.
- Expenditure not budgeted shall not be admissible.
- All expenditure to be booked/ routed only through FC utilization account. There should be no mingling of FC and Indian funds.
- Original vouchers and supports related to grant provided by CAF India should be marked with a rubber stamp as "CAF India Funds".
- Payment vouchers must have complete and relevant narration and should be signed by authorised person.
- All project expenses must be debited to their respective budget heads and as per the nature of the expenses made.
- At least three quotations for all fixed assets/ services purchased for more than Rs.25,000/-each should be obtained and approved accordingly. Or the Charity partner is advised to follow their internal procurement policy if the same is in place.
- All payments must be made through account payee cheques or bank transfers.
- Proper original supporting should be maintained by the NGO Partner along with payment vouchers.
- **Cash payments exceeding Rs.10,000 to be disallowed (as per FINANCE ACT 2018 reference): -**
Where the Charity Partner incurs any expenditure in respect of which a payment or aggregate of payments made to a person in a day, otherwise than by an account payee cheque drawn on a bank or account payee bank draft, (exceeds Rupees Ten Thousand) no deduction shall be allowed in respect of such expenditure. Please ensure adherence to the same.
- **Payments without deducting the TDS to be disallowed (as per FINANCE ACT 2018 reference): -**
Where the Charity Partner incurs any expenditure on which tax is deductible at source under Chapter XVII-B and such tax has not been deducted or, after deduction, has not been paid on or before the due date specified in subsection (1) of section 139, thirty per cent of such expenditure shall be disallowed. Please ensure adherence to the same.
- Adequate internal control system should be in place and NGO should make sure that all statutory/Legal Compliance are in place.
- Cash payment of Rs 5000/- or above receiving should be on revenue stamp.
- Charity Partner to ensure timely applying for Re-validation of 12A and 80G Certificates and thereafter applying for Renewal of Registration on expiration. (as per Finance Act, 2020)



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Annexure 3: Format of Narrative Report

1. GENERAL PROJECT/PROGRAM INFORMATION:

Project Title	
Name of Implementing Partner	
Name(s) of Sub-grantee/s if any	
Location of Project	- State(s) - - District(s) - - Block(s) -
Target Group/ Nature of Beneficiaries (e.g, children from tribal communities, teachers, women etc.)	
Proposed number of beneficiaries of Project - Direct - Indirect	
Total beneficiaries benefited in reporting period - Direct - Indirect <i>Please provide break-up of beneficiaries to the extent possible. For eg. Male/Female, Boys/Girls etc.</i>	
Sectoral Focus as per Schedule VII of CSR Act 2013 (e.g. Education, Community Development, Environment etc.)	
Total Project Budget	
Budget Utilized during the reporting period	
Reporting Period	(month/year) to (month/year)

2. PROJECT/PROGRAM BRIEF

2.1 Project/program Background (100 words)

Provide a clear statement of the change intended to be achieved by this project/program as outlined in the project/program design/proposal. This refers to the long-term change the project/program will achieve or the purpose of the project/program.

2.2 Activity Reporting (in brief) 250 words

- What activities have you undertaken since the last report (or overall where this is the first report)?
- Were there any changes/variations in the activities from the plan presented in the proposal? If yes, what were the reasons for the variation/s?

In the following Program Activity Progress Table, report against the planned activities and expected outputs and outcomes as outlined in the proposal. This should include any variations if any during the reporting period.

2.2.1 Program Activity Progress

Activity (As per the approved proposal)	Output If the indicator is quantifiable, use numeric measures.	Outcome Please mention the outcome level indicators
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Key Result Area 1: Improved quality of learning amongst children (Example)		
<i>Example :</i>		
Activity 1: Capacity building of teachers on development and use of Teaching and Learning Material	Output 1: No. of teachers participated in the capacity building sessions. Output 2: No. of teachers using Teaching and Learning material in delivering class room sessions	Outcome : Number of students (age appropriate) with improved learning levels

2.3 Challenges (100 words)

- What were the challenges/difficulties in achieving the desired changes/results? What did you do to manage these?

2.4 Lessons Learned (100 words)

- What are we doing best? & What can we do better?
- What are the lessons learnt from this project/program?
- Best practices if any

3. Project Visibility

- Is there any coverage of project impact in print or electronic media? If yes mention it and attach link or scanned paper cuttings.
- What all project visibility products have been developed during reporting period (attach/share links or pictures)

4. Volunteer Engagement:

Oracle Volunteer activity	Frequency per year		Number of volunteers		Total 2020-21 Volunteer	
	Planned	Happened in reporting period	Planned	Happened in reporting period	Planned	Happened in reporting period
Impact Assessment	1		2		2	
Preparing Training Material using visual tools & techniques	1		3		3	
Conducting Survey for assessing malnutrition level in other locations (apart from our area of intervention)	1		3		3	



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Photo or Video Documentary	1		2		2	
Landscaping or Wall Graffiti	6		2		12	
Extra-curricular activities in schools	6		4		24	



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Annexure 4: Format of Financial Reporting (ON LETTER HEAD OF ORGANIZATION)

HALF YEARLY FINANCIAL SUMMARY

Donor	Supported by Oracle, through Charities Aid Foundation India
NGO Partner	ABC Foundation
Name(s) of sub-grantee(s), if any	
Project Title	
Grant period	1 st April'20 to 31 st March'21
Grant Amount	
Grant Received (excluding opening balance, if any)	
Amount Utilized	
Unutilized Amount with NGO partner	
Reporting period	1 st April'20 to 30 th September'20

S No.	Item/Head	Approved Budget (INR)	Expenditure April'20 – Sept'20	Variance	Reasons for variance*
1.	Programme Cost				
1.1	Budget line item 1				
1.2	Budget line item 2				
	<i>Sub Total 1</i>				
2.	Administrative Cost				
2.1	Budget line item 1				
2.2	Budget line item 2				
	<i>Sub Total 2</i>				
	Grand Total (1+2)				

*** Refer Notes to the Budget (as per Annexure-1 of the MoU) while submission of Financial Report**



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Annual Audited Statement of Accounts

To,

Charities Aid Foundation India (CAF India)
Plot/Site No. 2, First Floor,
Sector-C (OFC Pocket),
Nelson Mandela Marg,
Vasant Kunj, New Delhi- 110 070

a. We, _____ (name of the audit firm), the Auditors of _____ (name of Society / Trust/ Section 8/25 of Co. act) have examined the books of Account and other records, including vouchers and supporting documents, of _____ (name of Society / Trust/ Section 8/25 of Co. act). We have also carefully examined the MoU/agreement containing terms & conditions for support, dated _____ (date of the letter), signed between Charities Aid Foundation India and _____ (name of Society / Trust/ Section 8/25 of Co. act) for the grant of funds covered by this certificate and the approved budget and project supported by Oracle. We have also obtained such explanations and clarifications from the Secretary/ Chief Functionary as we considered necessary for the purpose of this certificate.

b. On the basis of the above examination, we certify that _____ (name of Society / Trust/ Section 8/25 of Co. act) has incurred the following expenditure during the period from _____ (date) till (date). (as per project period mention in MOU)

Title of the Project: (as per Mention in MOU)

Total approved budget for from (date) – to (date)- as per MOU/Addendum letter/MOU (including budget revisions)
Rs.....

A: Utilization of Funds

Receipts	Amount	Expenditure (As per approved budget line items) Amount				Remarks if Variance is more than the limits mentioned in the Note to Budget
		Budget Line item	Amount as per approved budget	Actual expenditure	Variance %	
Total Amount received from CAF India for the period from (date) to (date)						
		Budget line item 1				
		Budget line item 2				
		Budget line item 3				
		Budget line item 4				
TOTAL		TOTAL				
		Balance (Excess/Deficit)				



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As per



B. Balance of Funds (Excess/Deficit) or amount recoverable from CAF India

C. We also certify that the above expenditure has been truly and properly incurred in accordance with the Budget and agreement referred to above, except for the following items.

Item	Amount (Rs)	Comments

D. We further confirm the following:

1. We have carried out the above examination according to Standard Auditing Practices
 - Monthly Bank reconciliation verified
 - All Statutory compliance verified /checked / adhered
 - Physical cash verification has been done
 - Policy of Trust/Society/Section 8/25 of Co. –like Procurement/Finance & HR policy.
 - CAF funds stamp on all the bills / Vouchers.
2. We are adequately satisfied about the reliability, authenticity and genuineness of the records and supporting documents produced before us.
3. (Name of Society / Trust/ Section 8/25 of Co.)_____ has maintained the books of account properly, in accordance with the law and Generally Accepted Accounting Principles.
4. (Name of Society / Trust/ Section 8/25 of Co.) has complied with all the essential requirements laid down in the MoU/agreement / letter referred to in Para 'a', except for the following

Yours faithfully

For ___ (name of the CA firm)
Firm registration No.

Chartered Accountants

(Name of CA) Membership No.
UIDN

Date:

Note:

- Auditors should sign and put their seal on all pages of this UC and provide UC on original letter head
- Refer Notes to the Budget (as per Annexure-1 of the MoU) while submission of Audited UC



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Handwritten signature



Annexure 6: Photography Guidelines and declaration

Photography Guideline

DO's

- Ensure that the images/videos are authentic and taken by either a professional contracted by the NGO or by someone working within the NGO.
- Ensure that the images are high quality.
- The subject of the image should be highlighted properly.
- The image should not be too dark or have too much light.
- If you do use a stock image for anything, please mention the source and give credit to the photographer/owner of the picture.
- Attach pictures to the email and do not include them in the word document
- While sharing a success story or pictures please include the declaration in the next page with the signature of the head of your organisation.

DON'Ts

- Use or distribute images taken from Google or from some other website.
- Share pictures if there is a question on the source or authenticity of the image.
- Use Photoshop to change the context of the image.

DECLARATION

I, _____ (Name of head of Organisation), the _____ (Designation), of _____ (Name of organisation) certify that the story and images shared with CAF India by us are original and have been recorded by us for the purpose of impact sharing.

(Signature)



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Signature: Mansi Madan
Mansi Madan (May 4, 2020)
Email: mansi.madan@cafindia.org
Title: Sr. Grant Officer
Company: CAF INDIA

Signature: Anish Sengupta
Anish Sengupta (May 5, 2020)
Email: anish.sengupta@cafindia.org
Title: Manager Programmes
Company: Charities Aid Foundation (CAF) India

Signature: Renuga Mohan
Email: renuga.mohan@cafindia.org
Title: Manager Finance - Projects
Company: CAF India

Signature: Avijeet Kumar
Avijeet Kumar (May 6, 2020)
Email: avijeet.kumar@cafindia.org
Title: COO
Company: CAF India

Signature:
Email: shrclinic25@gmail.com
Title:
Company:

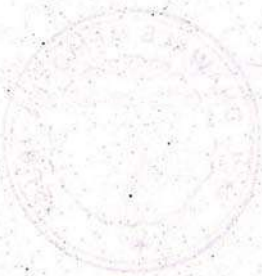
Signature: Sandhya
Sandhya (May 5, 2020)
Email: sandhya.rawat@cafindia.org
Title: Officer - NCE Team
Company: CAF India

Signature: Praveen
Praveen (May 5, 2020)
Email: praveen.malhotra@cafindia.org
Title: Sr. Lead - Programmes
Company: CAF India

Signature: Rakesh Goswami
Rakesh Goswami (May 6, 2020)
Email: rakesh.goswami@cafindia.org
Title: DF
Company: CAF INDIA

Signature: Meenakshi Batra
Meenakshi Batra (May 6, 2020)
Email: meenakshi.batra@cafindia.org
Title: CEO
Company: CAFI

Signature:
Email: sujatagoda@gmail.com
Title:
Company:



AYUSH BHAWAN,
B-Block, GPO Complex,
INA, New Delhi
Dated: 28.04.2017

To,

The Pay & Accounts Officer (Secretariat),
Ministry of Health & Family Welfare,
Nirman Bhawan,
New Delhi - 110001.Sub: Release of 1st installment of Rs. 20,66,773/- (Rupees Twenty Lakh Sixty Six Thousand Seven Hundred Seventy Three only) of recurring grants-in-aid during the financial year 2017-18 under Revenue-regarding

Sir,

In exercise of power delegated under Rule DFPR-1978. I am directed to convey the sanction of the President to the payment of Rs. 20,66,773/- (Rupees Twenty Lakh Sixty Six Thousand Seven Hundred Seventy Three only) to Dr. M.L. Dhawale Memorial Trust BMC'S Holistic Mother & Child Care Centre, Mumbai as 1st installment of recurring grants-in-aid for research project under EMR Scheme of Ministry of AYUSH during the financial year 2017-18 as detailed below:

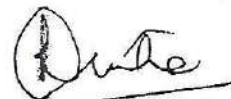
S. No.	Name of the Organization	Title of the Project	Amount to be released	Installment
1.	Dr. M.L. Dhawale Memorial Trust BMC'S Holistic Mother & Child Care Centre, Mumbai	Efficacy of homoeopathic intervention in influencing the academic outcome in children with scholastic difficulties from the vernacular medium- a multicentric study	Rs. 20,66,773/-	First Installment

1. The grant will be subjected to the terms & condition for grants in aid under the scheme for Extra Mural Research in AYUSH and further subject to the relevant conditions prescribed under General Financial Rules of Govt. of India.
2. The grant in aid will also be subject to the conditions that no amount or part thereof shall be delivered to any purpose other than the one for which it has been sanctioned.
3. **It is certified that the Grant in aid is being released as 1st installment in respect of above project to the said Institute.**
4. The Grants-in-aid as per provision of Rule 206 to 215 of General Financial Rules - 2005 and will be subjected to the conditions laid down in GFR-2005.
5. The accounts of the Grantee institutions/ organizations shall be open to inspection by the sanctioning authority and audit both by the CAG of India under the provision of CAG (DPC) Act, 1971 and internal audit wing of the O/o CCA of the Ministry, whenever the institutions or organization is called upon to do so.

Ministry of Health & Family Welfare
AYUSH Bhawan, New Delhi

6. It is certified that the amount of grant sanctioned is within the budget provision as accepted in the Budget Estimate for financial year 2017-18. It is also certified that the pattern of assistance has been approved by the Ministry of Finance.
7. It is further certified that the payee is not a defaulter in submission of the utilization certificate in past and has no UC as due for rendition under the rules under the scheme of the Ministry.
8. The expenditure on the account will be debitable to the Budget Head under Demand No. 05, Ministry of AYUSH, 2210- Medical and Public Health (Major Head), 02 201- Other Systems (minor Head), 07- Grants for Extra Mural Research Project through Research institutions (Pvt / Semi Govt. /Govt./ Universities/NGO) etc, 00 031- Grants in aid during the year 2017-18 (Revenue).
9. It is recurring expenditure and it is the 1st installment.
10. This sanction issues with the approval of AS & FA vide the Integrated Finance Division Concurrence Dy. No. C-55 dated 17.11.2017.

Yours faithfully,



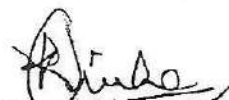
(Kundan Bharti Sinha)

Under Secretary to the Govt. of India

Copy to:

1. The Director General of Audit, Central Revenues, New Delhi
2. US (Finance), Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi
3. Cash (Health) Section, AYUSH BHAWAN, B-Block, GPO Complex, INA, Ministry of AYUSH
4. Director General, Central Council for Research in Homoeopathy (CCRH), New Delhi
5. Head of Institution, Dr. M.L. Dhawale Memorial Trust BMC'S Holistic Mother & Child Care Centre. 3rd floor, Hari Shankar Joshi Marg, Dahisar (E), Mumbai
6. Dr. Kumar M. Dhawale, Dr. M.L. Dhawale Memorial Trust BMC'S Holistic Mother & Child Care Centre. 3rd floor, Hari Shankar Joshi Marg, Dahisar (E), Mumbai-400068
7. Finance Desk - II/ AYUSH (E-III)
8. Sanction Folder.

Yours faithfully,



(Kundan Bharti Sinha)

Under Secretary to the Govt. of India

Ministry of Health & Family Welfare
AYUSH Bhawan, B-Block, GPO Complex
INA, New Delhi-110002