



DR. M. L. DHAWALE MEMORIAL
HOMOEOPATHIC INSTITUTE

Opp. S.T. Workshop, Palghar-Boisar Road, Palghar 401 404. • Tel : 02525-256932/33 •
Fax : 02525-257019

(Recognized by the Central council of Homoeopathy, New Delhi and
Maharashtra University of Health Sciences, Nashik)

PERFORMANCE APPRAISAL FORM (TEACHING STAFF)- YEAR 2022

NAME	DR. SHAMA MANOJ RAO
AGE	56 yrs.
GENDER	Female
DESIGNATION	Professor
DEPARTMENT	Practice of Medicine
Period of Report – annual	January 2022 – December 22
Attendance (submit attendance certificate or any other proof of justify – academic leaves)	No. of Academic Leaves- 06 No. of Personal Leaves- 16 No. of Sick Leaves- 14 Leaves remaining- 02
ACADEMIC WORK	
No. of Sessions supervised	105
No. of students guided – MD	6
No. of students guided – PhD	0
No. of Synopsis guided – MD	5
No. of Synopsis guided – PhD	0
No. of Dissertations guided	3
Outcome (Students passed)	All
No. of seminar/ workshop/ symposium attended – institutional / outside (give details)	1) MICR – Workshop – Sumeru Karjan 2) Advanced Research Methodology – Workshop at MKSHMC – Sumeru Karjan.
No. of Seminar / workshop/ symposium attended as – participant / resource person	3) MLDT Transformation Workshop – Kelve 4) Hahnemann day + ICR Day – MLDMHI – Palghar Same as above – as participant.
No. of Research activities undertaken	Ph. D. Synopsis
No. of paper presentation done	–
No. of Paper/ Article/ Book Publication	EMQ article – JISH journal of MLDMHI (original article)

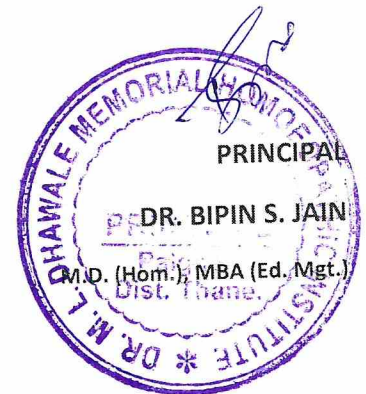
CLINICAL WORK	
No. of new cases seen in assigned OPD (General / Special) – specify	General + Gynae = 80 Approx.
No. of follow ups seen in OPD	990 Approx.
No. of patients admitted in IPD – as consultant / Junior Consultant / Medical officer	–
No. of camps attended – in-house/ periphery	–
QUALITATIVE ASSESSMENT	
Relations with colleagues	A+
General Intelligence	B+
Administrative ability including judgement, initiative and drive	A
Special Attitude	A
Integrity and Character	A A+
Fitness for promotion	A
State of Health	A
Fitness for Field Work	B → C
General Assessment	B+
Grading A+ (Outstanding), A (Very Good) B+ (Positively Good), B (Good) B- (Average), C (Below Average)	

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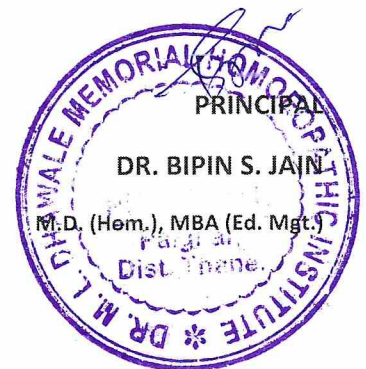
PERFORMANCE APPRAISAL FORM (TEACHING STAFF)- YEAR 2022

NAME	DR SONAM TIWARI MISHRA
AGE	35 YEARS
GENDER	FEMALE
DESIGNATION	ASSISTANT PROFESSOR
DEPARTMENT	PRACTICE IN MEDICINE
Period of Report – annual	JAN TO DECEMBER 22
Attendance (submit attendance certificate or any other proof of justify – academic leaves)	No. of Academic Leaves- 03 No. of Personal Leaves- 25 No. of Sick Leaves- 01 Leaves remaining- 11
ACADEMIC WORK	
No. of Sessions supervised	105
No. of students guided – MD	2 –
No. of students guided – PhD	–
No. of Synopsis guided – MD	1
No. of Synopsis guided – PhD	–
No. of Dissertations guided	–
Outcome (Students passed)	ALL
No. of seminar/ workshop/ symposium attended – institutional / outside (give details)	–
No. of Seminar / workshop/ symposium attended as – participant / resource person	HANNEMAN DAY CELEBRATION ICR DAY - PALGHAR
No. of Research activities undertaken	–
No. of paper presentation done	–
No. of Paper/ Article/ Book Publication	–

CLINICAL WORK	
No. of new cases seen in assigned OPD (General / Special) – specify	50 Gen OPD approximately
No. of follow ups seen in OPD	980 Cases approximately
No. of patients admitted in IPD – as consultant / Junior Consultant / Medical officer	04
No. of camps attended – in-house/ periphery	02
QUALITATIVE ASSESSMENT	
Relations with colleagues	B+
General Intelligence	B+
Administrative ability including judgement, initiative and drive	B+
Special Attitude	B+
Integrity and Character	B+
Fitness for promotion	A
State of Health	A
Fitness for Field Work	B+
General Assessment	B+
Grading A+ (Outstanding), A (Very Good) B+ (Positively Good), B (Good) B- (Average), C (Below Average)	


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PERFORMANCE APPRAISAL FORM (TEACHING STAFF)- YEAR 2022

NAME	Dr. Parshvi C. Sarvagod
AGE	32
GENDER	Female
DESIGNATION	Reader
DEPARTMENT	Practice of Medicine
Period of Report – annual	Jan – Dec. 2022
Attendance (submit attendance certificate or any other proof of justify – academic leaves)	No. of Academic Leaves- 03 No. of Personal Leaves- 07 No. of Sick Leaves- 02 Leaves remaining- 35
ACADEMIC WORK	
No. of Sessions supervised	105
No. of students guided – MD	3
No. of students guided – PhD	-
No. of Synopsis guided – MD	1
No. of Synopsis guided – PhD	-
No. of Dissertations guided	1
Outcome (Students passed)	all
No. of seminar/ workshop/ symposium attended – institutional / outside (give details)	① MUPS advanced Research Metho. & Bio Workshop - Aug 2022 - online ② M2DT Transformation Workshop - Kolve ③ For day celebration MLDPHD. above both workshop as
No. of Seminar / workshop/ symposium attended as – participant / resource person	Participant
No. of Research activities undertaken	PhD Synopsis - Submitted.
No. of paper presentation done	-
No. of Paper/ Article/ Book Publication	-

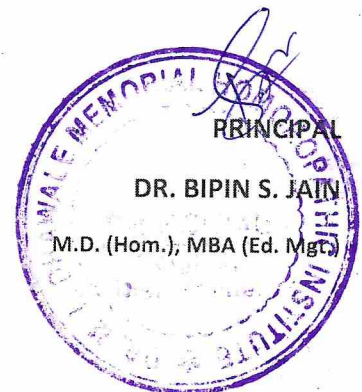
CLINICAL WORK	
No. of new cases seen in assigned OPD (General / Special) – specify	Cymak, CVS, General OPD - 80
No. of follow ups seen in OPD	970
No. of patients admitted in IPD – as consultant / Junior Consultant / Medical officer	20
No. of camps attended – in-house/ periphery	2
QUALITATIVE ASSESSMENT	
Relations with colleagues	A
General Intelligence	B+
Administrative ability including judgement, initiative and drive	A
Special Attitude	B+
Integrity and Character	A+
Fitness for promotion	A
State of Health	A
Fitness for Field Work	B+
General Assessment	B+
Grading A+ (Outstanding), A (Very Good) B+ (Positively Good), B (Good) B- (Average), C (Below Average)	

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PERFORMANCE APPRAISAL FORM (TEACHING STAFF)- YEAR 2022

NAME	Dr Ornkar Anandkar
AGE	33 yrs
GENDER	M
DESIGNATION	READER
DEPARTMENT	PEDIATRICS
Period of Report – annual	Jan 2022 – Dec 2022
Attendance (submit attendance certificate or any other proof of justify – academic leaves)	No. of Academic Leaves- 07 No. of Personal Leaves- 11 No. of Sick Leaves- 04 Leaves remaining- 26
ACADEMIC WORK	
No. of Sessions supervised	125
No. of students guided – MD	02 13
No. of students guided – PhD	—
No. of Synopsis guided – MD	01
No. of Synopsis guided – PhD	—
No. of Dissertations guided	02
Outcome (Students passed)	01
No. of seminar/ workshop/ symposium attended – institutional / outside (give details)	—
No. of Seminar / workshop/ symposium attended as – participant / resource person	—
No. of Research activities undertaken	School & General Camps
No. of paper presentation done	—
No. of Paper/ Article/ Book Publication	—

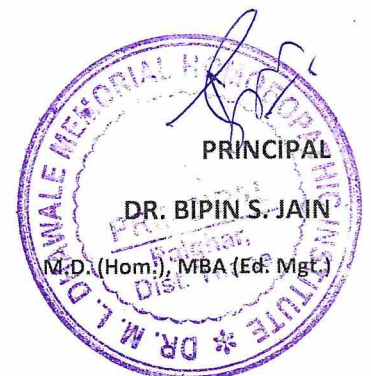
CLINICAL WORK	
No. of new cases seen in assigned OPD (General / Special) – specify	347
No. of follow ups seen in OPD	2261
No. of patients admitted in IPD – as consultant / Junior Consultant / Medical officer	—
No. of camps attended – in-house/ periphery	2
QUALITATIVE ASSESSMENT	
Relations with colleagues	Good A
General Intelligence	JAW B
Administrative ability including judgement, initiative and drive	B
Special Attitude	B
Integrity and Character	B
Fitness for promotion	C
State of Health	B
Fitness for Field Work	B
General Assessment	B
Grading A+ (Outstanding), A (Very Good) B+ (Positively Good), B (Good) B- (Average), C (Below Average)	B



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PERFORMANCE APPRAISAL FORM (TEACHING STAFF)- YEAR 2022

NAME	Dr. Manrata Pandey
AGE	30 years.
GENDER	female.
DESIGNATION	Assistant Professor.
DEPARTMENT	Practise of Medicine.
Period of Report – annual	March to Dec. 2022.
Attendance (submit attendance certificate or any other proof of justify – academic leaves)	No. of Academic Leaves- - No. of Personal Leaves- 19 No. of Sick Leaves- 03 Leaves remaining- 08
ACADEMIC WORK	
No. of Sessions supervised	105
No. of students guided – MD	-
No. of students guided – PhD	-
No. of Synopsis guided – MD	3
No. of Synopsis guided – PhD	-
No. of Dissertations guided	-
Outcome (Students passed)	All.
No. of seminar/ workshop/ symposium attended – institutional / outside (give details)	IcR Day Palghar. India Constitution Session.
No. of Seminar / workshop/ symposium attended as – participant / resource person	Participant - IcR Day meditation health day India Constitution Session.
No. of Research activities undertaken	-
No. of paper presentation done	-
No. of Paper/ Article/ Book Publication	-

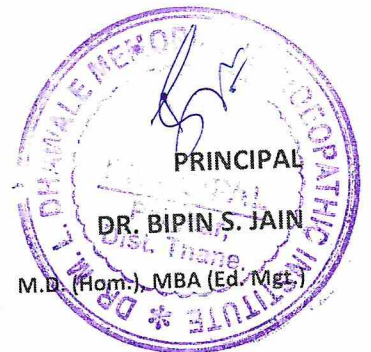
CLINICAL WORK	
No. of new cases seen in assigned OPD (General / Special) – specify	General OPD - 30 Special - Nephrology - 15
No. of follow ups seen in OPD	1000 approx
No. of patients admitted in IPD – as consultant / Junior Consultant / Medical officer	8 medical officer - Nephrology
No. of camps attended – in-house/ periphery	-
QUALITATIVE ASSESSMENT	
Relations with colleagues	B +
General Intelligence	B +
Administrative ability including judgement, initiative and drive	B -
Special Attitude	B
Integrity and Character	A
Fitness for promotion	A
State of Health	B +
Fitness for Field Work	B
General Assessment	B +
Grading A+ (Outstanding), A (Very Good) B+ (Positively Good), B (Good) B- (Average), C (Below Average)	

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PERFORMANCE APPRAISAL FORM (TEACHING STAFF)- YEAR 2022

NAME	DR. BHAVIK PAREKH
AGE	46 yrs
GENDER	MALE
DESIGNATION	HOD, DEPT OF HMM, Head Clinical Academics
DEPARTMENT	HMM
Period of Report – annual	JAN 2022 ~ DEC 2022
Attendance (submit attendance certificate or any other proof of justify – academic leaves)	No. of Academic Leaves- 09 No. of Personal Leaves- 40 No. of Sick Leaves- 19 Leaves remaining- -
ACADEMIC WORK	
No. of Sessions supervised	PART I & Integrated weekly / Part 2 Time/week
No. of students guided – MD	23
No. of students guided – PhD	NIL
No. of Synopsis guided – MD	6
No. of Synopsis guided – PhD	
No. of Dissertations guided	5
Outcome (Students passed)	All Passed
No. of seminar/ workshop/ symposium attended – institutional / outside (give details)	5-6
No. of Seminar / workshop/ symposium attended as – participant / resource person	5
No. of Research activities undertaken	11
No. of paper presentation done	
No. of Paper/ Article/ Book Publication	2

CLINICAL WORK	
No. of new cases seen in assigned OPD (General / Special) – specify	Pulmonology 70 cases General = 70 cases
No. of follow ups seen in OPD	2000 – 2400
No. of patients admitted in IPD – as consultant / Junior Consultant / Medical officer	20 – 24
No. of camps attended – in-house/ periphery	
QUALITATIVE ASSESSMENT	
Relations with colleagues	
General Intelligence	
Administrative ability including judgement, initiative and drive	
Special Attitude	
Integrity and Character	
Fitness for promotion	
State of Health	
Fitness for Field Work	
General Assessment	
Grading A+ (Outstanding), A (Very Good) B+ (Positively Good), B (Good) B- (Average), C (Below Average)	

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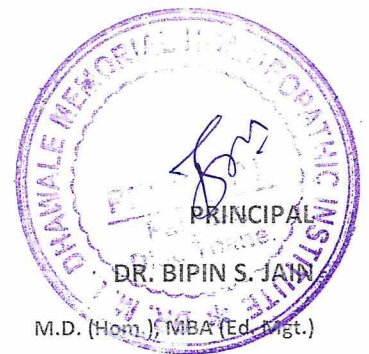
PERFORMANCE APPRAISAL FORM (TEACHING STAFF)- YEAR 2021

NAME	DR. BHAVIK. PAREKH
AGE	46 yrs
GENDER	MALE
DESIGNATION	HOD DEPT HMM, HEAD CLINICAL & ACADEMICS
DEPARTMENT	HMM
Period of Report – annual	JAN 2021 – DEC 2021
Attendance (submit attendance certificate or any other proof of justify – academic leaves)	No. of Academic Leaves- 07 No. of Personal Leaves- 16 No. of Sick Leaves- 06 Leaves remaining- 07
ACADEMIC WORK	
No. of Sessions supervised	PART I, ADVANCE TRAINING WEEKLY / PART II 2/WK
No. of students guided – MD	20
No. of students guided – PhD	NIL
No. of Synopsis guided – MD	5
No. of Synopsis guided – PhD	
No. of Dissertations guided	5
Outcome (Students passed)	All Passed
No. of seminar/ workshop/ symposium attended – institutional / outside (give details)	2-3
No. of Seminar / workshop/ symposium attended as – participant / resource person	2
No. of Research activities undertaken	10
No. of paper presentation done	
No. of Paper/ Article/ Book Publication	

CLINICAL WORK	
No. of new cases seen in assigned OPD (General / Special) – specify	Pulmonology – 55-60 General – 60-70
No. of follow ups seen in OPD	2000 - 2500
No. of patients admitted in IPD – as consultant / Junior Consultant / Medical officer	18 - 22
No. of camps attended – in-house/ periphery	
QUALITATIVE ASSESSMENT	
Relations with colleagues	
General Intelligence	
Administrative ability including judgement, initiative and drive	
Special Attitude	
Integrity and Character	
Fitness for promotion	
State of Health	
Fitness for Field Work	
General Assessment	
Grading A+ (Outstanding), A (Very Good) B+ (Positively Good), B (Good) B- (Average), C (Below Average)	


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NAME	Dr. Namrata Pandey
AGE	30 years.
GENDER	female.
DESIGNATION	Assistant Professor.
DEPARTMENT	Practice of Medicine.
Period of Report – annual	Jan – Dec 2021
Attendance (submit attendance certificate or any other proof of justify – academic leaves)	No. of Academic Leaves- No. of Personal Leaves- No. of Sick Leaves- Leaves remaining-
on maternity leave from March 2021 to Dec 31 (2021)	
ACADEMIC WORK	
No. of Sessions supervised	
No. of students guided – MD	
No. of students guided – PhD	
No. of Synopsis guided – MD	
No. of Synopsis guided – PhD	
No. of Dissertations guided	
Outcome (Students passed)	All.
No. of seminar/ workshop/ symposium attended – institutional / outside (give details)	—
No. of Seminar / workshop/ symposium attended as – participant / resource person	—
No. of Research activities undertaken	—
No. of paper presentation done	—
No. of Paper/ Article/ Book Publication	—

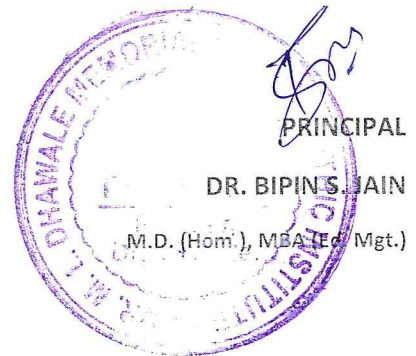
CLINICAL WORK	
No. of new cases seen in assigned OPD (General / Special) – specify	—
No. of follow ups seen in OPD	—
No. of patients admitted in IPD – as consultant / Junior Consultant / Medical officer	—
No. of camps attended – in-house/ periphery	—
QUALITATIVE ASSESSMENT	
Relations with colleagues	B+
General Intelligence	B+
Administrative ability including judgement, initiative and drive	B+
Special Attitude	B+
Integrity and Character	A
Fitness for promotion	B+
State of Health	B-
Fitness for Field Work	B-
General Assessment	B.
Grading A+ (Outstanding), A (Very Good) B+ (Positively Good), B (Good) B- (Average), C (Below Average)	

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PERFORMANCE APPRAISAL FORM (TEACHING STAFF)- YEAR 2021

NAME	Dr. Donkar Arankar
AGE	32yrs
GENDER	M.
DESIGNATION	Reader
DEPARTMENT	Paediatrics
Period of Report – annual	Jan 2021 – Dec 2021
Attendance (submit attendance certificate or any other proof of justify – academic leaves)	No. of Academic Leaves- 03 No. of Personal Leaves- 12 No. of Sick Leaves- 07 Leaves remaining- 11
ACADEMIC WORK	
No. of Sessions supervised	79
No. of students guided – MD	11
No. of students guided – PhD	—
No. of Synopsis guided – MD	5
No. of Synopsis guided – PhD	—
No. of Dissertations guided	6
Outcome (Students passed)	5
No. of seminar/ workshop/ symposium attended – institutional / outside (give details)	—
No. of Seminar / workshop/ symposium attended as – participant / resource person	—
No. of Research activities undertaken	Carry on
No. of paper presentation done	—
No. of Paper/ Article/ Book Publication	—

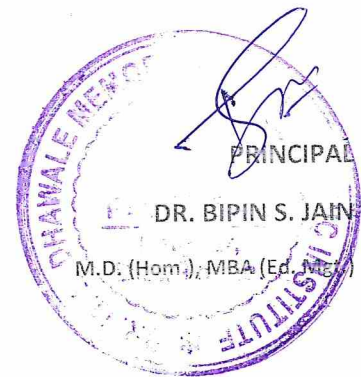
CLINICAL WORK	
No. of new cases seen in assigned OPD (General / Special) – specify	121
No. of follow ups seen in OPD	1588
No. of patients admitted in IPD – as consultant / Junior Consultant / Medical officer	—
No. of camps attended – in-house/ periphery	. 2
QUALITATIVE ASSESSMENT	
Relations with colleagues	A
General Intelligence	B
Administrative ability including judgement, initiative and drive	B
Special Attitude	B
Integrity and Character	B
Fitness for promotion	C
State of Health	B
Fitness for Field Work	B
General Assessment	B
Grading A+ (Outstanding), A (Very Good) B+ (Positively Good), B (Good) B- (Average), C (Below Average)	B



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PERFORMANCE APPRAISAL FORM (TEACHING STAFF)- YEAR 2021

NAME	DR. SHAMA MANOJ RAO
AGE	55 yrs.
GENDER	Female
DESIGNATION	Professor
DEPARTMENT	Practice of Medicine
Period of Report – annual	January 2021 – December 2021
Attendance (submit attendance certificate or any other proof of justify – academic leaves)	No. of Academic Leaves- 06 No. of Personal Leaves- 35 No. of Sick Leaves- 17 Leaves remaining- –
ACADEMIC WORK	
No. of Sessions supervised	130
No. of students guided – MD	6
No. of students guided – PhD	–
No. of Synopsis guided – MD	5
No. of Synopsis guided – PhD	–
No. of Dissertations guided	3
Outcome (Students passed)	All
No. of seminar/ workshop/ symposium attended – institutional / outside (give details)	Hahnemann Day Celebration – Online. ICR month seminars – 4 – Online LIQA seminar – Online
No. of Seminar / workshop/ symposium attended as – participant / resource person	Speaker – in Hahnemann day. Resource Person – for – ICR month. Participant – LIQA
No. of Research activities undertaken	–
No. of paper presentation done	Hahnemann day – presentation on EMQ.
No. of Paper/ Article/ Book Publication	–

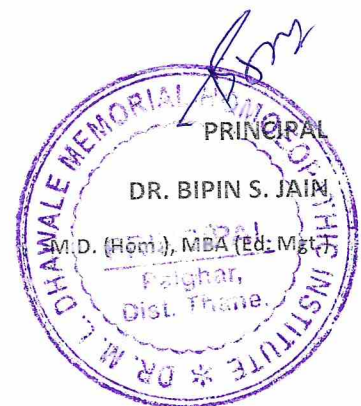
CLINICAL WORK	
No. of new cases seen in assigned OPD (General / Special) – specify	55 < General Gynae.
No. of follow ups seen in OPD	750
No. of patients admitted in IPD – as consultant / Junior Consultant / Medical officer	-
No. of camps attended – in-house/ periphery	-
QUALITATIVE ASSESSMENT	
Relations with colleagues	A+
General Intelligence	B+
Administrative ability including judgement, initiative and drive	A
Special Attitude	A
Integrity and Character	A+
Fitness for promotion	A
State of Health	A
Fitness for Field Work	B → C
General Assessment	B+
Grading	
A+ (Outstanding), A (Very Good)	
B+ (Positively Good), B (Good)	
B- (Average), C (Below Average)	

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PERFORMANCE APPRAISAL FORM (TEACHING STAFF)- YEAR 2021

NAME	Dr Harsha C. Sarvagod
AGE	31
GENDER	Female
DESIGNATION	Lecturer
DEPARTMENT	Practice of Medicine
Period of Report – annual	Jan 21 – Dec 21
Attendance (submit attendance certificate or any other proof of justify – academic leaves)	No. of Academic Leaves- - No. of Personal Leaves- 16 No. of Sick Leaves- - Leaves remaining- 14
ACADEMIC WORK	
No. of Sessions supervised	130
No. of students guided – MD	2
No. of students guided – PhD	-
No. of Synopsis guided – MD	1
No. of Synopsis guided – PhD	-
No. of Dissertations guided	1
Outcome (Students passed)	All
No. of seminar/ workshop/ symposium attended – institutional / outside (give details)	Mahmaman day celebration - online Per Month - Seminars (4) - online Hga - Seminars - online
No. of Seminar / workshop/ symposium attended as – participant / resource person	all above as participant Hga - presenter. (speaker)
No. of Research activities undertaken	-
No. of paper presentation done	Hga Paper present ⁿ - Sub. Hypothyroidism
No. of Paper/ Article/ Book Publication	-

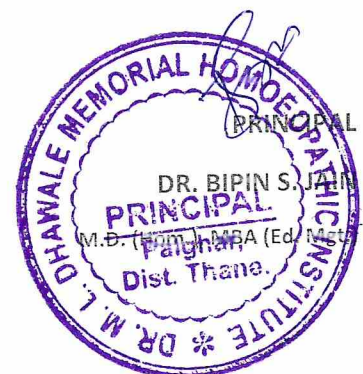
CLINICAL WORK	
No. of new cases seen in assigned OPD (General / Special) – specify	55 - Budo, CVS, General
No. of follow ups seen in OPD	800
No. of patients admitted in IPD – as consultant / Junior Consultant / Medical officer	00
No. of camps attended – in-house/ periphery	—
QUALITATIVE ASSESSMENT	
Relations with colleagues	A
General Intelligence	B+
Administrative ability including judgement, initiative and drive	A
Special Attitude	B+
Integrity and Character	A+
Fitness for promotion	A
State of Health	A
Fitness for Field Work	B+
General Assessment	B+
Grading A+ (Outstanding), A (Very Good) B+ (Positively Good), B (Good) B- (Average), C (Below Average)	



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Maharashtra University of Health Sciences, Nashik)

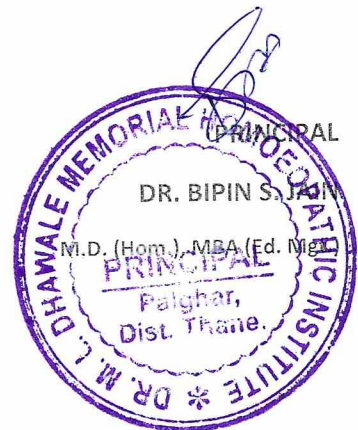
PERFORMANCE APPRAISAL FORM (TEACHING STAFF)- YEAR 2021

NAME	DR SONAM TIWARI MISHRA
AGE	34 YEARS
GENDER	FEMALE
DESIGNATION	ASSISTANT PROFESSOR
DEPARTMENT	PRACTICE IN MEDICINE
Period of Report – annual	JAN TO SEPTEMBER
Attendance (submit attendance certificate or any other proof of justify – academic leaves)	No. of Academic Leaves- - No. of Personal Leaves- 23 No. of Sick Leaves- - Leaves remaining- 07
ACADEMIC WORK	
No. of Sessions supervised	130
No. of students guided – MD	-
No. of students guided – PhD	-
No. of Synopsis guided – MD	01
No. of Synopsis guided – PhD	-
No. of Dissertations guided	-
Outcome (Students passed)	ALL
No. of seminar/ workshop/ symposium attended – institutional / outside (give details)	→ HANNEMANN DAY → ONLINE → LIGA → ONLINE → EUR MONTH → ONLINE
No. of Seminar / workshop/ symposium attended as – participant / resource person	PARTICIPANT
No. of Research activities undertaken	-
No. of paper presentation done	DONE ①
No. of Paper/ Article/ Book Publication	-

CLINICAL WORK	
No. of new cases seen in assigned OPD (General / Special) – specify	50 Cases approximately
No. of follow ups seen in OPD	80 Cases approximately
No. of patients admitted in IPD – as consultant / Junior Consultant / Medical officer	02
No. of camps attended – in-house/ periphery	01
QUALITATIVE ASSESSMENT	
Relations with colleagues	B +
General Intelligence	B +
Administrative ability including judgement, initiative and drive	B+
Special Attitude	B+
Integrity and Character	B+
Fitness for promotion	A
State of Health	A
Fitness for Field Work	B+
General Assessment	B+
Grading A+ (Outstanding), A (Very Good) B+ (Positively Good), B (Good) B- (Average), C (Below Average)	


Sign of Employee


Sign of HOD



Dr. M. L. Dhawale Trust's Rural Homoeopathic Hospital Palghar
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ANNUAL SELF APPRAISAL FORM FOR THE YEAR ENDED MARCH 2019

PART I (To be filled by Accounts Office)

Employee No.	—	Date of Birth	13/8/73
Name	Mr. Jayprakash Patil	Date of Joining	26/12/06
Dept & Location	Library	Designation	Librarian.
Qualification	M. Lib.	Basic Salary on 31st March 2019	—
No. of working days available	312	Days present	279 1/2
Punctuality	—	Late Markings	—
Leave availed	PL = 25 CL = 7 1/2 SL = NBL =	LWP = SLOP = Unauthorised = Absence	Special SL = Suspension =

PART II

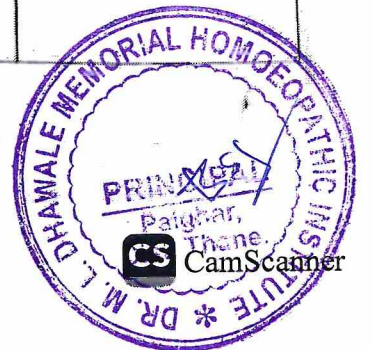
Evaluation by self (E) and by the Immediate Superior (S)

Instructions: Please tick against appropriate rating, first by employee and second by immediate supervisor. Factors are listed with corresponding weightage @ 25% for attendance, 35% for knowledge & quality of work, 25% for commitment and dependability at work and 15% for learning & initiative at work.

Ratings : A = Excellent B = Good C = Average D = Poor

Specific remarks, if any should be in the outstanding contribution clause at the bottom of this form.

Sr. No.	FACTORS	Employee	Supervisor
1	<p>उपस्थिती : कर्मचारी त्याच्या उपस्थितीमध्ये नियमित आणि वक्तशीर असणे. उत्कृष्ट : २८० किंवा अधिक दिवस नियमित वेळेत उपस्थित चांगले : २७५ ते २७९ दिवस नियमित वेळेत उपस्थित . सरासरी : २७० ते २७४ दिवस नियमित वेळेत उपस्थित सरासरीपेक्षा कमी : २६९ दिवसांपेक्षा कमी उपस्थिती आणि ३ पेक्षा जास्त महिन्यांमध्ये लेट मार्क कपात .</p>	<p>## A</p>	<p>A</p>




2	ज्ञान आणि कामाची गुणवत्ता			
	A	• दोलप्यामध्ये विनयशील आणि विनयपणा	A - A	A
	B	• सर्व कामाचे टप्पे आणि त्या संबंधित इतर बाबी समजून घेऊन त्या प्रमाणे काम करून योग्य रिझल्ट देणे.	B - A	A
	C	• केलेल्या कामाचा दर्जा, संख्या आणि कामावर असतानाच्या वेळेचा योग्य उपयोग.	C - A	A
3	कामाप्रती निष्ठा व विश्वसनीयता :			
	A	• कर्मचारी दिलेले काम निष्ठेने व विश्वसनीयपणे करतो का?	A - A	A
	B	• कर्मचारी कुठल्याही प्रकारे न रेंगाळता, कारणाशिवाय वेळ न घालवता दिवसाच्या सुरुवातीपासून निरंतर काम करतो का?	B - B	B
4	कामावर प्रशिक्षण आणि पुढाकार :			
	A	• शिकत राहणे आणि नविन कामांमध्ये पुढाकार घेणे.	A - A	A
	B	• उपायकुशल/युक्तिवाजपणा, स्वतंत्र विचार करणे.	B - A	A
	C	• कामाच्या गरजांकडे लक्ष ठेवणे व त्रुटींवरून वरिष्ठांकडे सूचना करणे.	C - A	A

Disciplinary action, if any:

OVERALL RATING: EMPLOYEE A SUPERVISOR A

Mention any outstanding contribution / achievement by the employee during the Period,



Signature of employee



Signature of immediate superior

Date :

Name & Designation

PART III (To be filled by Immediate superior with consent of employee)

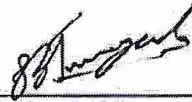
TRAINING NEEDS IDENTIFIED FOR THE YEAR 2018-2019

A) SPECIFIC TRAINING: *English Speaking*

B) GENERAL TRAINING:



Signature of employee



Signature of immediate superior

Name & designation

Date:

Review by:

Signature of next superior

Signature of Departmental Head

Name & designation

Name & designation

Date:



Dr. M. L. Dhawale Trust's Rural Homoeopathic Hospital Palghar
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ANNUAL SELF APPRAISAL FORM FOR THE YEAR ENDED MARCH 2019

PART I (To be filled by Accounts Office)

Employee No.		Date of Birth	20/12/1979
Name	Bhooshan Sakhare	Date of Joining	2/4/2010
Dept & Location	Library	Designation	Lib. Asst
Qualification	BA. BLib	Basic Salary on 31st March 2018	
No. of working days available	26 312	Days present	24/25 226 1/2
Punctuality	Yes	Late Markings	
Leave availed	PL = 18 1/2 CL = 6 SL = - NBL = -	LWP = - SLOP = - Unauthorised Absence = -	Special SL = - Suspension = -

PART II

Evaluation by self (E) and by the Immediate Superior (S)

Instructions: Please tick against appropriate rating, first by employee and second by immediate supervisor. Factors are listed with corresponding weightage @ 25% for attendance, 35% for knowledge & quality of work, 25% for commitment and dependability at work and 15% for learning & initiative at work.

Ratings : A = Excellent B = Good C = Average D = Poor

Specific remarks, if any should be in the outstanding contribution clause at the bottom of this form.

Sr. No.	FACTORS	Employee	Supervisor
1	अटेंडन्स (उपस्थिती) कर्मचारी त्याच्या उपस्थितीमध्ये नियमित आणि बवत्तशीर असणे. उत्कृष्ट : २८० किंवा अधिक दिवस नियमित वेळेत उपस्थित चांगले : २७५ दिवस उपस्थित सरासरी : २७० किंवा अधिक दिवस नियमित वेळेत उपस्थित सरासरीपेक्षा कमी : २६५ दिवसांपेक्षा कमी उपस्थिती आणि ३ बहिःन्यापेक्षा जास्त वेळ मार्क केल्यात	चांगले	A





2	<p>① ज्ञान आणि कामाची गुणवत्ता (बोलण्यामध्ये विनयशील आणि विनम्रपणा)</p> <p>② सर्व कामाचे टप्पे कामे आणि त्या संबंधित इतर बाबी समजून घेऊन त्या प्रमाणे काम करून योग्य रिझल्ट देणे. केलेल्या कामाचा दर्जा, संख्या आणि कामावर असतानाच्या वेळेचा योग्य उपयोग.</p>	A	A
3	<p>कामावर कर्तव्य आणि अवलंबित्वाची वचनबद्धता :</p> <p>① कर्मचारी दिलेल्या कामाविषयी एकनिष्ठ व विश्वसनीय आहे का? कर्मचारी कुठल्याही प्रकारे न रेंगाळता, कारणाशिवाय वेळ न घालवता दिवसाच्या सुरुवातीपासून निरंतर काम करतो का?</p>	B	B
4	<p>कामावर प्रशिक्षण आणि पुढाकार :</p> <p>① शिकत राहणे आणि नविन कामांमध्ये पुढाकार घेणे, उपायकुशल/युक्तिवाजपणा, स्वतंत्र विचार करणे, कामाच्या गरजांकडे लक्ष ठेवणे व त्रुटींवद्दल वरिष्ठांकडे सूचना करणे.</p>	B	B

Disciplinary action, if any:

OVERALL RATING: E A S B

Mention any outstanding contribution / achievement by the employee during the period


Signature of employee
21.3.19


Signature of immediate superior

Date :

Jayprakash M. Patil
Name & Designation
Librarian


PART III (To be filled by immediate superior with consent of employee)

TRAINING NEEDS IDENTIFIED FOR THE YEAR ~~2017-2018~~ 2018-2019

A) SPECIFIC TRAINING: 17 M.Lib 201 8201
2) English speaking

B) GENERAL TRAINING:

Signature of employee



Signature of immediate superior

Name & designation

Date: 3/5/19

Review by: _____

Signature of next superior

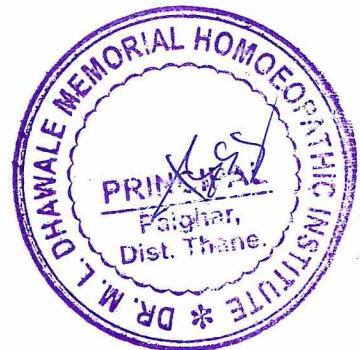


Signature of Department Head

Name & designation

Name & designation

Date:



Dr. M. L. Dhawale Trust's Rural Homoeopathic Hospital Palghar
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ANNUAL SELF APPRAISAL FORM FOR THE YEAR ENDED MARCH 2019

PART I (To be filled by Accounts Office)

Employee No.	—	Date of Birth	13/03/1987
Name	SAGAR. B. DHEKALE	Date of Joining	01/01/2008
Dept & Location		Designation	OPD Asst.
Qualification	HSC.	Basic Salary on 31st March 2019	
No. of working days available	306	Days present	284.
Punctuality	—	Late Markings	—
Leave availed	PL = 17 1/2 CL = 4 1/2 SL = NBL = 2	LWP = — SLOP = — Unauthorised = — Absence	Special SL = — Suspension = —

PART II

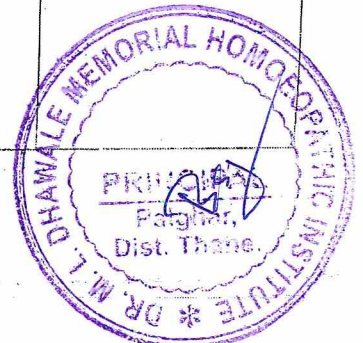
Evaluation by self (E) and by the Immediate Superior (S)

Instructions: Please tick against appropriate rating, first by employee and second by immediate supervisor. Factors are listed with corresponding weightage @ 25% for attendance, 35% for knowledge & quality of work, 25% for commitment and dependability at work and 15% for learning & initiative at work.

Ratings : A = Excellent B= Good C = Average D = Poor

Specific remarks, if any should be in the outstanding contribution clause at the bottom of this form.

Sl. No.	FACTORS	Employee	Supervisor
1	<p>उपस्थिती :</p> <p>कर्मचारी त्याच्या उपस्थितीमध्ये नियमित आणि वक्तशीर असणे .</p> <p>उत्कृष्ट : २८० किंवा अधिक दिवस नियमित वेळेत उपस्थित</p> <p>चांगले : २७५ ते २७९ दिवस नियमित वेळेत उपस्थित .</p> <p>सरासरी : २७० ते २७४ दिवस नियमित वेळेत उपस्थित</p> <p>सरासरीपेक्षा कमी : २६९ दिवसांपेक्षा कमी उपस्थिती आणि ३ पेक्षा जास्त महिन्यांमध्ये लेट मार्क कपात .</p>	A	A



2	<p><u>ज्ञान आणि कामाची गुणवत्ता</u></p> <ul style="list-style-type: none"> • वोलण्यामध्ये विनयशील आणि विनम्रपणा • सर्व कामाचे टप्पे आणि त्या संबंधित इतर बाबी समजून घेऊन त्या प्रमाणे काम करून योग्य रिझल्ट देणे . • केलेल्या कामाचा दर्जा, संख्या आणि कामावर असतानाच्या वेळेचा योग्य उपयोग . 	A	A
3	<p><u>कामाप्रती निष्ठा व विश्वसनीयता :</u></p> <ul style="list-style-type: none"> • कर्मचारी दिलेले काम निष्ठेने व विश्वसनीयपणे करतो का? • कर्मचारी कुठल्याही प्रकारे न रेंगाळता, कारणाशिवाय वेळ न घालवता दिवसाच्या सुरुवातीपासून निरंतर काम करतो का? 	A	A
4	<p><u>कामावर प्रशिक्षण आणि पुढाकार :</u></p> <ul style="list-style-type: none"> • शिकत राहणे आणि नविन कामांमध्ये पुढाकार घेणे . • उपायकुशल/युक्तिवाजपणा, स्वतंत्र विचार करणे . • कामाच्या गरजांकडे लक्ष ठेवणे व त्रुटींबद्दल वरिष्ठांकडे सूचना करणे . 	A	C

Disciplinary action, if any:

OVERALL RATING: EMPLOYEE _____ SUPERVISOR _____

Mention any outstanding contribution / achievement by the employee during the Pe

Bhekale

Signature of employee

Signature of immediate superior

Date :

Name & Designation

PART III (To be filled by immediate superior with
consent of employee)

TRAINING NEEDS IDENTIFIED FOR THE YEAR 2018-2019

A) SPECIFIC TRAINING:

B) GENERAL TRAINING:

Signature of employee

Signature of immediate superior

Name & designation

Date:

Review by:

Signature of next superior

Signature of Departmental Head

Name & designation

Name & designation

Date:



Dr. M. L. Dhawale Trust's Rural Homoeopathic Hospital Palghar
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ANNUAL SELF APPRAISAL FORM FOR THE YEAR ENDED MARCH 2019

PART I (To be filled by Accounts Office)

Employee No.		Date of Birth	12/02/1990
Name	Mrs. Suvarna Santosh Patil	Date of Joining	07/12/2011
Dept & Location		Designation	Clerk.
Qualification	M.A.	Basic Salary on 31st March 2019	
No. of working days available	312 days	Days present	296 days
Punctuality	-	Late Markings	52 days
Leave availed	PL = 8 1/2 CL = 2 1/2 SL = - NBL = -	LWP = - SLOP = - Unauthorised = - Absence = -	Special SL = - Suspension = -

PART II

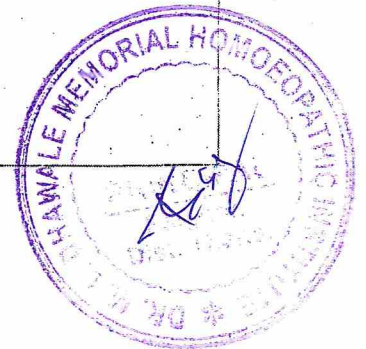
Evaluation by self (E) and by the Immediate Superior (S)

Instructions: Please tick against appropriate rating, first by employee and second by immediate supervisor. Factors are listed with corresponding weightage @ 25% for attendance, 35% for knowledge & quality of work, 25% for commitment and dependability at work and 15% for learning & initiative at work.

Ratings : A = Excellent B = Good C = Average D = Poor

Specific remarks, if any should be in the outstanding contribution clause at the bottom of this form.

FACTORS	Employee	Supervisor
<p>उपस्थिती : कर्मचारी त्याच्या उपस्थितीमध्ये नियमित आणि वक्तशीर असणे . उत्कृष्ट : २८० किंवा अधिक दिवस नियमित वेळेत उपस्थित चांगले : २७५ ते २७९ दिवस नियमित वेळेत उपस्थित . सरासरी : २७० ते २७४ दिवस नियमित वेळेत उपस्थित सरासरीपेक्षा कमी : २६९ दिवसांपेक्षा कमी उपस्थिती आणि ३ पेक्षा जास्त महिन्यांमध्ये लेट मार्क कपात .</p>	B	B



2	<p>ज्ञान आणि कामाची गुणवत्ता</p> <ul style="list-style-type: none"> • वोल्गण्यामध्ये विनयशील आणि विनम्रपणा • सर्व कामांचे टप्पे आणि त्या संबंधित इतर वावी समजून घेऊन त्या प्रमाणे काम करून योग्य रिझल्ट देणे. • केलेल्या कामाचा दर्जा, संख्या आणि कामावर असतानाच्या वेळेचा योग्य उपयोग. 	A A A	A A A
3	<p>कामाप्रती निष्ठा व विश्वसनीयता :</p> <ul style="list-style-type: none"> • कर्मचारी दिलेले काम निष्ठेने व विश्वसनीयपणे करतो का? • कर्मचारी कुठल्याही प्रकारे न रेंगाळता, कारणाशिवाय वेळ न घालवता दिवसाच्या सुरुवातीपासून निरंतर काम करतो का? 	A A	A A
4	<p>कामावर प्रशिक्षण आणि पुढाकार :</p> <ul style="list-style-type: none"> • शिकत राहणे आणि नविन कामांमध्ये पुढाकार घेणे. • उपायकुशल/युक्तिवाजपणा, स्वतंत्र विचार करणे. • कामाच्या गरजांकडे लक्ष ठेवणे व त्रुटीं/वहल वरिष्ठांकडे सूचना करणे. 	A A A	A A B

Disciplinary action, if any:

OVERALL RATING: EMPLOYEE A SUPERVISOR A

Mention any outstanding contribution / achievement by the employee during the Period.

Satish

Signature of employee

Smita

Signature of immediate superior

Date :

Name & Designation

PART III (To be filled by immediate superior with consent of employee)

TRAINING NEEDS IDENTIFIED FOR THE YEAR 2018-2019

A) SPECIFIC TRAINING: *English speaking*

B) GENERAL TRAINING:

Sudal
Signature of employee

Sudh
Signature of immediate superior

Floor Supervisor
Name & designation

Date: *24/3/2019*

Review by:

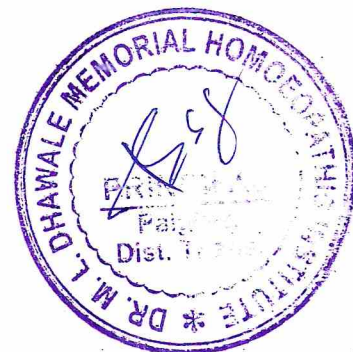
—
Signature of next superior

—
Signature of Departmental Head

—
Name & designation

—
Name & designation

Date:



Dr. M. L. Dhawale Trust's Rural Homoeopathic Hospital Palghar
CONFIDENTIAL

ANNUAL SELF APPRAISAL FORM FOR THE YEAR ENDED MARCH 2018

PART I (To be filled by Accounts Office)

Employee No.	—	Date of Birth	20.12.1979
Name	Bhooshan Sakharz	Date of Joining	01.02.2010
Dept & Location	Library	Designation	Library Assistant
Qualification	B.A. B.Lib.	Basic Salary on 31st March 2018	
No. of working days available	306.	Days present	266.
Punctuality	—	Late Markings	—
Leave availed	PL = 3 1/2 CL = 8 1/2 SL = — NBL = —	LWP = — SLOP = — Unauthorised = — Absence = —	Special SL = — Suspension = —

PART II

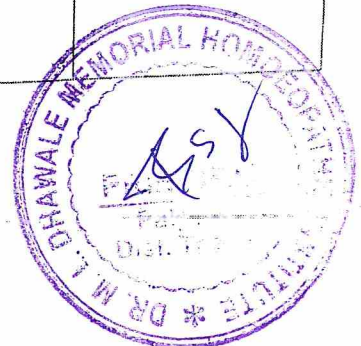
Evaluation by self (E) and by the Immediate Superior (S)

Instructions: Please tick against appropriate rating, first by employee and second by immediate supervisor. Factors are listed with corresponding weightage @ 25% for attendance, 35% for knowledge & quality of work, 25% for commitment and dependability at work and 15% for learning & initiative at work.

Ratings : A = Excellent B= Good C = Average D = Poor

Specific remarks, if any should be in the outstanding contribution clause at the bottom of this form.

Sr. No.	FACTORS	Employee	Supervisor
1	<p>उपस्थिती : कर्मचारी त्याच्या उपस्थितीमध्ये नियमित आणि वक्तशीर असणे. उत्कृष्ट : २८० किंवा अधिक दिवस नियमित वेळेत उपस्थित चांगले : २७५ ते २७९ दिवस नियमित वेळेत उपस्थित. सरासरी : २७० ते २७४ दिवस नियमित वेळेत उपस्थित सरासरीपेक्षा कमी : २६९ दिवसांपेक्षा कमी उपस्थिती आणि ३ पेक्षा जास्त महिन्यांमध्ये लेट मार्क कपात.</p>	A	Library A





2	<p>ज्ञान आणि कामाची गुणवत्ता</p> <ul style="list-style-type: none"> • वोलण्यामध्ये विनयशील आणि विनम्रपणा • सर्व कामाचे टप्पे आणि त्या संबंधित इतर बाबी समजून घेऊन त्या प्रमाणे काम करून योग्य रिझल्ट देणे . • केलेल्या कामाचा दर्जा, संख्या आणि कामावर असतानाच्या वेळेचा योग्य उपयोग . 	A	A
3	<p>कामाप्रती निष्ठा व विश्वसनीयता :</p> <ul style="list-style-type: none"> • कर्मचारी दिलेले काम निष्ठेने व विश्वसनीयपणे करतो का? • कर्मचारी कुठल्याही प्रकारे न रेंगाळता, कारणाशिवाय वेळ न घालवता दिवसाच्या सुरुवातीपासून निरंतर काम करतो का? 	A	A
4	<p>कामावर प्रशिक्षण आणि पुढाकार :</p> <ul style="list-style-type: none"> • शिकत राहणे आणि नविन कामांमध्ये पुढाकार घेणे . • उपायकुशल/युक्तिवाजपणा, स्वतंत्र विचार करणे . • कामाच्या गरजांकडे लक्ष ठेवणे व त्रुटीवद्दल वरिष्ठांकडे सूचना करणे . 	A	B

Disciplinary action, if any:

OVERALL RATING: EMPLOYEE A SUPERVISOR A

Mention any outstanding contribution / achievement by the employee during the P


Signature of employee


Signature of immediate superior

Date: 24/4/18

Jayprakash M. Patil
Name & Designation Librarian

PART III (To be filled by immediate superior with consent of employee)

TRAINING NEEDS IDENTIFIED FOR THE YEAR 2017-2018

A) SPECIFIC TRAINING: Sou1 software Training
Need

B) GENERAL TRAINING:

[Signature]

Signature of employee

[Signature]
24/4/18

Signature of immediate superior

Jayprakash M. Patil
Name & designation Librarian

Date: 24/4/18

Review by:

Signature of next superior

Name & designation

Signature of Divisional Head

Name & designation

Date:



Dr. M. L. Dhawale Trust's Rural Homoeopathic Hospital Palghar
CONFIDENTIAL

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ANNUAL SELF APPRAISAL FORM FOR THE YEAR ENDED MARCH 2018

PART I (To be filled by Accounts Office)

Employee No.		Date of Birth	13/03/1987
Name	SAGAR BALWANT DHEKALE	Date of Joining	01/01/2008
Dept & Location		Designation	OPD Asst.
Qualification	HSC	Basic Salary on 31st March 2018	
No. of working days available	306	Days present	284
Punctuality	—	Late Markings	—
Leave availed	PL = 17 1/2 CL = 4 1/2 SL = — NBL = —	LWP = — SLOP = — Unauthorised = — Absence	Special SL = — Suspension = —

PART II

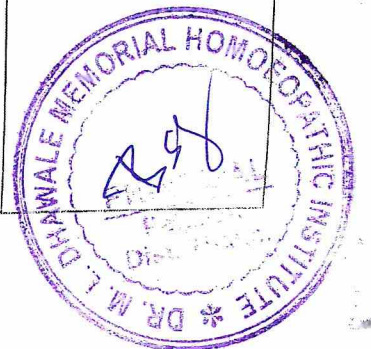
Evaluation by self (E) and by the Immediate Superior (S)

Instructions: Please tick against appropriate rating, first by employee and second by immediate supervisor. Factors are listed with corresponding weightage @ 25% for attendance, 35% for knowledge & quality of work, 25% for commitment and dependability at work and 15% for learning & initiative at work.

Ratings : A = Excellent B= Good C = Average D = Poor

Specific remarks, if any should be in the outstanding contribution clause at the bottom of this form.

L. O.	FACTORS	Employee	Supervisor
1	<p>उपस्थिती :</p> <p>कर्मचारी त्याच्या उपस्थितीमध्ये नियमित आणि वक्तशीर असणे .</p> <p>उत्कृष्ट : २८० किंवा अधिक दिवस नियमित वेळेत उपस्थित</p> <p>चांगले : २७५ ते २७९ दिवस नियमित वेळेत उपस्थित .</p> <p>सरासरी : २७० ते २७४ दिवस नियमित वेळेत उपस्थित</p> <p>सरासरीपेक्षा कमी : २६९ दिवसांपेक्षा कमी उपस्थिती आणि ३ पेक्षा जास्त महिन्यांमध्ये लेट मार्क कपात .</p>	A	A



2	<p>ज्ञान आणि कामाची गुणवत्ता</p> <ul style="list-style-type: none"> • बोलाण्यामध्ये विनम्रशील आणि विनम्रपणा • सर्व कामाचे टप्पे आणि त्या संबंधित इतर बाबी समजून घेऊन त्या पमाणे काम करून योग्य रिझल्ट देणे . • केलेल्या कामाचा दर्जा, संख्या आणि कामावर असतानाच्या वेळेचा योग्य उपयोग . 	A A A	A B B
3	<p><u>कामापती निष्ठा व विश्वसनीयता :</u></p> <ul style="list-style-type: none"> • कर्मचारी दिलेले काम निष्ठेने व विश्वसनीयपणे करतो का? • कर्मचारी कुठल्याही प्रकारे न रेंगाळता, कारणाशिवाय वेळ न घालवता दिवसाच्या सुरुवातीपासून निरंतर काम करतो का? 	A B	A B
4	<p><u>कामावर प्रशिक्षण आणि पुढाकार :</u></p> <ul style="list-style-type: none"> • शिकत राहणे आणि नविन कामांमध्ये पुढाकार घेणे . • उपायकुशल/युक्तिबाजपणा, स्वतंत्र विचार करणे . • कामाच्या गरजांकडे लक्ष ठेवणे व त्रुटींवद्दल वरिष्ठांकडे सूचना करणे . 	A B A	B

Disciplinary action, if any:

OVERALL RATING: EMPLOYEE _____ SUPERVISOR _____

Mention any outstanding contribution / achievement by the employee during the Per

Shokale
Signature of employee

Kin'
Signature of immediate superior

Date : 25/4/18

Vedika Kin'
Name & Designation

PART III (To be filled by immediate superior with consent of employee)

TRAINING NEEDS IDENTIFIED FOR THE YEAR 2017-2018

A) SPECIFIC TRAINING:

—

B) GENERAL TRAINING: *Safety Training*

[Handwritten Signature]

Signature of employee

[Handwritten Signature]

Signature of immediate superior

Vedika Kirni

Name & designation

Date:

Review by:

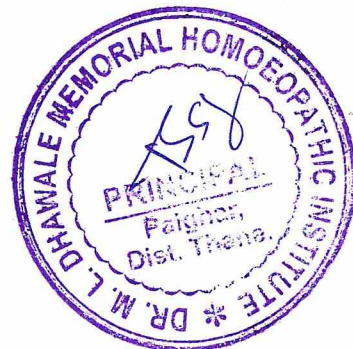
Signature of next superior

Signature of Divisional Head

Name & designation

Name & designation

Date:



Dr. M. L. Dhawale Trust's Rural Homoeopathic Hospital Palghar
CONFIDENTIAL

ANNUAL SELF APPRAISAL FORM FOR THE YEAR ENDED MARCH 2018

PART I (To be filled by Accounts Office)

Employee No.	-	Date of Birth	12/02/90.
Name	Suvarna Santosh Patil	Date of Joining	07/12/2011
Dept & Location	XERO X.	Designation	clerk.
Qualification	M.A.	Basic Salary on 31st March 2018	10099/-
No. of working days available	306 days	Days present	277 1/2
Punctuality	-	Late Markings	78 days.
Leave availed	PL = 19 1/2 CL = 5 1/2 SL = - NBL = -	LWP = 3 1/2 SLOP = - Unauthorised = - Absence	Special SL = - Suspension = -

PART II

Evaluation by self (E) and by the Immediate Superior (S)

Instructions: Please tick against appropriate rating, first by employee and second by immediate supervisor. Factors are listed with corresponding weightage @ 25% for attendance, 35% for knowledge & quality of work, 25% for commitment and dependability at work and 15% for learning & initiative at work.

Ratings : A = Excellent B= Good C = Average D = Poor

Specific remarks, if any should be in the outstanding contribution clause at the bottom of this form.

FACTORS	Employee	Supervisor
<p>उपस्थिती : कर्मचारी त्याच्या उपस्थितीमध्ये नियमित आणि वक्तशीर असणे. उत्कृष्ट : २८० किंवा अधिक दिवस नियमित वेळेत उपस्थित चांगले : २७५ ते २७९ दिवस नियमित वेळेत उपस्थित. सरासरी : २७० ते २७४ दिवस नियमित वेळेत उपस्थित सरासरीपेक्षा कमी : २६९ दिवसांपेक्षा कमी उपस्थिती आणि ३ पेक्षा जास्त महिन्यांमध्ये लेट मार्क कपात.</p>	B	B



2	<p><u>ज्ञान आणि कामाची गुणवत्ता</u></p> <ul style="list-style-type: none"> • वोल्णयामध्ये विनयशील आणि विनम्रपणा • सर्व कामाचे टप्पे आणि त्या संबंधित इतर वावी समजून घेऊन त्या प्रमाणे काम करून योग्य रिझल्ट देणे . • केलेल्या कामाचा दर्जा, संख्या आणि कामावर असतानाच्या वेळेचा योग्य उपयोग . 	A A A	A
3	<p><u>कामाप्रती निष्ठा व विश्वसनीयता :</u></p> <ul style="list-style-type: none"> • कर्मचारी दिलेले काम निष्ठेने व विश्वसनीयपणे करतो का? • कर्मचारी कुठल्याही प्रकारे न रेंगाळता, कारणाशिवाय वेळ न घालवता दिवसाच्या सुरुवातीपासून निरंतर काम करतो का? 	A A	B
4	<p><u>कामावर प्रशिक्षण आणि पुढाकार :</u></p> <ul style="list-style-type: none"> • शिकत राहणे आणि नविन कामांमध्ये पुढाकार घेणे . • उपायकुशल/युक्तिवाजपणा, स्वतंत्र विचार करणे . • कामाच्या गरजांकडे लक्ष ठेवणे व त्रुटीबद्दल वरिष्ठांकडे सूचना करणे . 	A A A	B

Disciplinary action, if any:

OVERALL RATING: EMPLOYEE A SUPERVISOR B

Mention any outstanding contribution / achievement by the employee during the Per

Satal

Signature of employee

Santi

Signature of immediate superior

Date : 19/11/2018

Floor Supervisor
Name & Designation

PART III (To be filled by immediate superior with consent of employee)

TRAINING NEEDS IDENTIFIED FOR THE YEAR 2017-2018

A) SPECIFIC TRAINING: *English Speaking*

B) GENERAL TRAINING: *Safety Training*
CPR Training

Batali

Signature of employee

huko

Signature of immediate superior

Deep Singh
Name & designation

Date: *19/4/2018*

Review by:

Signature of next superior

Signature of Divisional Head

Name & designation

Name & designation

Date:

