

Opp. S.T. Workshop, Palghar-Boisar Road, Palghar 401 404. • Tel: 02525-256932/33 • Fax: 02525-257019

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	ISAL FORM (TEACHING STAFF)- YEAR 2022
NAME	DR. SHAMA MANOT RAO
AGE	S6 Yrs
GENDER	Female
DESIGNATION	Professor.
DEPARTMENT	Practice of Medicine
Period of Report – annual	
Attendance (submit attendance	No. of Academic Leaves- OG
certificate or any other proof of justify	No. of Personal Leaves-
- academic leaves)	No. of Sick Leaves-
	Leaves remaining-
	ACADEMIC WORK
No. of Sessions supervised	105
No. of students guided – MD	6
No. of students guided – PhD	0
No. of Synopsis guided – MD	5
No. of Synopsis guided – PhD	0
No. of Dissertations guided	3
Outcome (Students passed)	A-11
No. of seminar/ workshop/ symposium	MALICO 12- bal
attended – institutional / outside (give	Advanced Research Mottodology 12
details)	at MKSHMC - Symen Karon
No. of Seminar / workshop/	Advanced Research Methodology - Workshop at MKSHMC - Sumen Kaufan. MLDT Transformation Norkshop - Kelve. Hahnemann day + ICR Day - MIDMHT-Pal
symposium attended as – participant /	priantendin ady FICK Day _ MILDMHT-Pal
esource person	Same as above - as Participant.
No. of Research activities undertaken	Ph.D. Synopsis
No. of paper presentation done	111 D. 04100012
lo. of Paper/ Article/ Book Publication	EMO article - JISH journal A MINANT
·	EMO article - JISH journal of MLDMHI
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	CHALCAL MODV
	CLINICAL WORK
No. of new cases seen in assigned	aeneral + Gynaec = \$ 80 Appro
OPD(General / Special) – specify	990 Approx.
No. of follow ups seen in OPD	990 Approx.
No. of patients admitted in IPD – as	
consultant / Junior Consultant /	
Medical officer	
No. of camps attended – in-house/	
periphery	TO A CONCOMENT
QUA	LITATIVE ASSESSMENT
Relations with colleagues	A+
General Intelligence	B.+
Administrative ability including	A
judgement, initiative and drive	A .
Special Attitude	A
Integrity and Character	AT
Fitness for promotion	A
State of Health	A
Fitness for Field Work	$B \rightarrow C$
General Assessment	8+
Grading	
A+ (Outstanding), A (Very Good)	
B+ (Positively Good), B (Good)	
B- (Average), C (Below Average)	

SMRao

Sign of Employee

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PRINCIPAL PRINCIPAL DR. BIPIN S. JAIN MBA (Ed. Mgt.)



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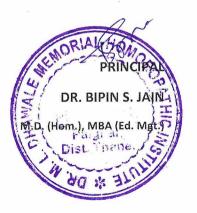
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DR SONAM TIWAKI MICHPA 3 SYEARS FEMALE ASSISTANT PROFESSOR PRACTICE IN MEDICINE JAN TO DECEMBER 22 0. of Academic Leaves- 03 0. of Personal Leaves- 25 0. of Sick Leaves- 01 eaves remaining- 11
ASSISTANT PROFESSOR PRACTICE IN MEDICINE JAN TO DECEMBER 22 o. of Academic Leaves- 03 o. of Personal Leaves- 25 o. of Sick Leaves- 91 eaves remaining- 11
O. of Academic Leaves- 03 o. of Sick Leaves- 01 eaves remaining- 11
o. of Academic Leaves- 03 o. of Personal Leaves- 25 o. of Sick Leaves- 91 eaves remaining- 11
o. of Academic Leaves- 03 o. of Personal Leaves- 25 o. of Sick Leaves- 91 eaves remaining- 11
o. of Personal Leaves- 25 o. of Sick Leaves- 91 eaves remaining- 11
o. of Sick Leaves-
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105
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	CLINICAL MODI/
	CLINICAL WORK
No. of new cases seen in assigned OPD(General / Special) – specify	50 Gen OPD approximately
No. of follow ups seen in OPD	980 Casus approsimately
No. of patients admitted in IPD – as consultant / Junior Consultant / Medical officer	04
No. of camps attended – in-house/ periphery	02
QUAL	ITATIVE ASSESSMENT
Relations with colleagues	B +
General Intelligence	B+
Administrative ability including judgement, initiative and drive	B+
Special Attitude	B+
Integrity and Character	13 +
Fitness for promotion	A
State of Health	- A
Fitness for Field Work	B+
General Assessment	8+
Grading	the a
A+ (Outstanding), A (Very Good)	
B+ (Positively Good), B (Good)	
B- (Average), C (Below Average)	,

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I LINI ONIVIANOE 711 THE MEET		
NAME	Or Harolle C. Sarvagod	
AGE	32	
GENDER	Penale	
DESIGNATION	Reader	
DEPARTMENT	Practice or Medicine	
Period of Report – annual	Jan - Dec. 2022	
Attendance (submit attendance	No. of Academic Leaves- 63	
certificate or any other proof of justify	No. of Personal Leaves- 07	
– academic leaves)	No. of Sick Leaves- ©2	
•	Leaves remaining- 35	
А	ACADEMIC WORK	
No. of Sessions supervised	105	
No. of students guided – MD	9 3	
No. of students guided – PhD	-	
No. of Synopsis guided – MD	1	
No. of Synopsis guided – PhD	-	
No. of Dissertations guided	1	
Outcome (Students passed)	all	
No. of seminar/workshop/symposium	(1) MUHS advanced Reservingetho. + Bio Cootkersp- Aug 2022 - Online	
attended – institutional / outside (give	COOTHEROP- HUD 2022 - ONLINE	
details)	3 MIDT Manobomation continop- Kell	
No. of Seminar / workshop/	B abile Both confliction of the	
symposium attended as – participant /	0 =1 10 +	
resource person	Participant	
No. of Research activities undertaken	PhD Gyropsis - Gubrilled.	
No. of paper presentation done	-	
No. of Paper/ Article/ Book Publication		

CLINICAL WORK	
No. of new cases seen in assigned OPD(General / Special) – specify	CHYMAK, CUS. General opo - 80
No. of follow ups seen in OPD	970
No. of patients admitted in IPD – as consultant / Junior Consultant / Medical officer	20
No. of camps attended – in-house/ periphery	2
QUALI	TATIVE ASSESSMENT
Relations with colleagues	A
General Intelligence	91
Administrative ability including judgement, initiative and drive	A
Special Attitude	ig +
Integrity and Character	Ä÷
Fitness for promotion	A
State of Health	A
Fitness for Field Work	B+
General Assessment	19+
Grading	
A+ (Outstanding), A (Very Good)	
B+ (Positively Good), B (Good)	
B- (Average), C (Below Average)	

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DR. BIPIN S. JAIN M.D. (Hom.), MBA (Ed. Mgt.)



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NAME	Dr Ornkar Anaukan
AGE	33 W/L
GENDER	MUT
DESIGNATION	REPOER
DEPARTMENT	PARDIATRICS
Period of Report – annual	Jan 2022 - Dec 2022
Attendance (submit attendance	No. of Academic Leaves- 07
certificate or any other proof of justify	No. of Personal Leaves- \
– academic leaves)	No. of Sick Leaves- 🔿 🛵
	Leaves remaining- 2.6
Α	CADEMIC WORK
No. of Sessions supervised	125
No. of students guided – MD	2 13
No. of students guided – PhD	
No. of Synopsis guided – MD	01
No. of Synopsis guided – PhD	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
No. of Dissertations guided	02
Outcome (Students passed)	01
No. of seminar/ workshop/ symposium	
attended – institutional / outside (give	
details)	
No. of Seminar / workshop/	
symposium attended as – participant /	
resource person	
No. of Research activities undertaken	School & General Camps
No. of paper presentation done	_
No. of Paper/ Article/ Book Publication	

	CLINICAL WORK
No. of new cases seen in assigned OPD(General / Special) – specify	347
No. of follow ups seen in OPD	2261
No. of patients admitted in IPD – as consultant / Junior Consultant /	
Medical officer	
No. of camps attended – in-house/ periphery	2
QUAL	ITATIVE ASSESSMENT
Relations with colleagues	good A
General Intelligence	AGO B
Administrative ability including	8
judgement, initiative and drive	K
Special Attitude	B.
Integrity and Character	B
Fitness for promotion	C
State of Health	B
Fitness for Field Work	B
General Assessment	B
Grading A+ (Outstanding), A (Very Good) B+ (Positively Good), B (Good)	B
B- (Average), C (Below Average)	

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M.D. (Hom.), MBA (Ed. Mgt.

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	1202Z
NAME	Dr. Nongata Pandan
AGE	- Carlo
GENDER	30 years.
DESIGNATION	Asi tent Proleging.
DEPARTMENT	a softensor s.
Period of Report – annual	Name al a
Attendance (submit attendance	No. of Academic Leaves-
certificate or any other proof of justify	No. of Personal Leaves-
– academic leaves)	No. of Sick Leaves- 03
	Leaves remaining- 08
A	CADEMIC WORK
No. of Sessions supervised	10.5
No. of students guided – MD	100
No. of students guided – PhD	~
No. of Synopsis guided – MD	3
No. of Synopsis guided – PhD	
No. of Dissertations guided	
Outcome (Students passed)	D//
No. of seminar/ workshop/ symposium	T. O. O O
attended – institutional / outside (give	Ich Day Palghar. Indian Constitution Series
details)	
No. of Seminar / workshop/	Participant - Ter Day health day INDa (cyphia Selen
symposium attended as – participant /	Participant - de la
resource person	Tail Carling
No. of Research activities undertaken	- Lingua Carlina Seak
No. of paper presentation done	
No. of Paper/ Article/ Book Publication	

CLINICAL WORK	
No. of new cases seen in assigned OPD(General / Special) – specify No. of follow ups seen in OPD No. of patients admitted in IPD – as consultant / Junior Consultant / Medical officer No. of camps attended – in-house/	Speial-Nephrology - 215 Speial-Nephrology - 215 1000 approx ee 8 medical officer- Nephrology.
periphery	TATIVE ASSESSMENT
Relations with colleagues General Intelligence Administrative ability including judgement, initiative and drive Special Attitude Integrity and Character Fitness for promotion State of Health Fitness for Field Work General Assessment Grading A+ (Outstanding), A (Very Good) B+ (Positively Good), B (Good)	B+ B+ B- B- B- A- A- B+ B+ B- B+

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DR BIPIN S. JAIN

(Hom.) MBA (Ed. Nigt.)



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NAME	DR. BHAVIC PARECLA
AGE	46 yrs
GENDER	MAIE
DESIGNATION	HOD, DEPT OF HMM, Head Climal Academes
DEPARTMENT	HMM
Period of Report – annual	PAN 2022 - DEC 2022
Attendance (submit attendance	No. of Academic Leaves- \mathfrak{S}
certificate or any other proof of justify	No. of Personal Leaves- 40
– academic leaves)	No. of Sick Leaves- \9
·	Leaves remaining-
Α	CADEMIC WORK
No. of Sessions supervised	PARTI s Integrated weekly Part 2 Timbel mee
No. of students guided – MD	23
No. of students guided – PhD	NIL
No. of Synopsis guided – MD	6
No. of Synopsis guided – PhD	
No. of Dissertations guided	5
Outcome (Students passed)	All Paned
No. of seminar/ workshop/ symposium	5-6
attended – institutional / outside (give	,
details)	
No. of Seminar / workshop/	5.
symposium attended as – participant /	
resource person	
No. of Research activities undertaken	11
No. of paper presentation done	
No. of Paper/ Article/ Book Publication	2

CLINICAL WORK	
No. of new cases seen in assigned	Rulmonology to the cases Gennal = to cases
OPD(General / Special) – specify	General = 70 comes
No. of follow ups seen in OPD	2000 - 2400
No. of patients admitted in IPD – as	20-24
consultant / Junior Consultant /	
Medical officer	
No. of camps attended – in-house/	
periphery	
QUALI	TATIVE ASSESSMENT
Relations with colleagues	
General Intelligence	4
Administrative ability including	
judgement, initiative and drive	
Special Attitude	
Integrity and Character	
Fitness for promotion	
State of Health	
Fitness for Field Work	
General Assessment	
Grading	
A+ (Outstanding), A (Very Good)	
B+ (Positively Good), B (Good)	
B- (Average), C (Below Average)	

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DR. BIPIN S. JAIN
M.D. (Hom.)) MBA (Ed. Mgt.)



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NAME	DR. BHAVIK. PAREKH	
AGE		
GENDER	46 yrs	
	MACE	
DESIGNATION	HOD BEPT HMM, HEAD CLINICAL EACADONICS	
DEPARTMENT	HMM	
Period of Report – annual	JAN 2021 - DEC 2021	
Attendance (submit attendance	No. of Academic Leaves- 07	
certificate or any other proof of justify	No. of Personal Leaves- 16	
– academic leaves)	No. of Sick Leaves- 06	
	Leaves remaining- ©7-	
Α	CADEMIC WORK	^
No. of Sessions supervised	PARTI ADVANCE TRAINING WEERLY PARTI	= 2/wx
No. of students guided – MD	20	
No. of students guided – PhD	NIL	
No. of Synopsis guided – MD	5	
No. of Synopsis guided – PhD		
No. of Dissertations guided	5	
Outcome (Students passed)	AllPansed	
No. of seminar/ workshop/ symposium	2-3	
attended – institutional / outside (give		
details)		
No. of Seminar / workshop/	2	
symposium attended as – participant /		
resource person		
No. of Research activities undertaken	10	
No. of paper presentation done		
No. of Paper/ Article/ Book Publication		
1		

CLINICAL WORK	
No. of new cases seen in assigned	Pulmonology - 55-60 General - 60-20
OPD(General / Special) – specify	Genual = 60 - 70
No. of follow ups seen in OPD	2000 - 2500
No. of patients admitted in IPD – as	18-22
consultant / Junior Consultant /	
Medical officer	
No. of camps attended – in-house/	
periphery	
QUALI	TATIVE ASSESSMENT
Relations with colleagues	
General Intelligence	
Administrative ability including	
judgement, initiative and drive	
Special Attitude	
Integrity and Character	
Fitness for promotion	
State of Health	
Fitness for Field Work	
General Assessment	
Grading	
A+ (Outstanding), A (Very Good)	
B+ (Positively Good), B (Good)	
B- (Average), C (Below Average)	

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DR. BIPIN S. JANN M.D. (Hom.); MBA (Ed. 18t.)



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NAME	Du. Nomrata Pandey	7
AGE	30 years.	
GENDER	ferdale.	
DESIGNATION	Assitant Professor	
DEPARTMENT	Practice of Medicine	
Period of Report – annual	Jan - Dec 2021	
Attendance (submit attendance	No. of Academic Leaves-	
certificate or any other proof of justify	No. of Personal Leaves- No. of Sick Leaves- Leaves remaining from March 2021 to	
- academic leaves)	No. of Sick Leaves-	Dec 31
	Leaves remaining-	(2021)
A	CADEMIC WORK	
No. of Sessions supervised		
No. of students guided – MD		
No. of students guided – PhD		
No. of Synopsis guided – MD		
No. of Synopsis guided – PhD		
No. of Dissertations guided		
Outcome (Students passed)	All.	
No. of seminar/ workshop/ symposium		
attended – institutional / outside (give		
details)		
No. of Seminar / workshop/		
symposium attended as – participant /		
resource person	· ·	
No. of Research activities undertaken		
No. of paper presentation done		
No. of Paper/ Article/ Book Publication		
,		

C	CLINICAL WORK
No. of new cases seen in assigned	
OPD(General / Special) – specify	<u>●1007</u>
No. of follow ups seen in OPD	-
No. of patients admitted in IPD – as	30
consultant / Junior Consultant /	
Medical officer	
No. of camps attended – in-house/	
periphery	_
QUALI	TATIVE ASSESSMENT
Relations with colleagues	B+
General Intelligence	3+
Administrative ability including	Bt
judgement, initiative and drive	
Special Attitude	B+
Integrity and Character	A
Fitness for promotion	· B+
State of Health	3 -
Fitness for Field Work	B-
General Assessment	8.
Grading	
A+ (Outstanding), A (Very Good)	
B+ (Positively Good), B (Good)	
B- (Average), C (Below Average)	

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NAME	Dr. Ornkon Snaukan
AGE	32403
GENDER	M.
DESIGNATION	Reader
DEPARTMENT	Paediatns.
Period of Report – annual	Jan 2021 - Dec 2021
Attendance (submit attendance	No. of Academic Leaves- 03
certificate or any other proof of justify	No. of Personal Leaves- 12
– academic leaves)	No. of Sick Leaves- 07
	Leaves remaining-
A	CADEMIC WORK
No. of Sessions supervised	79
No. of students guided – MD	11
No. of students guided – PhD	
No. of Synopsis guided – MD	5
No. of Synopsis guided – PhD)
No. of Dissertations guided	65
Outcome (Students passed)	5
No. of seminar/ workshop/ symposium attended – institutional / outside (give details)	
No. of Seminar / workshop/ symposium attended as – participant / resource person	
No. of Research activities undertaken	Carrys
No. of paper presentation done	- 1
No. of Paper/ Article/ Book Publication	

	CLINICAL WORK
No. of new cases seen in assigned	121
OPD(General / Special) – specify	
No. of follow ups seen in OPD	1588
No. of patients admitted in IPD – as	
consultant / Junior Consultant /	
Medical officer	
No. of camps attended – in-house/	. 2
periphery	
QUALI	TATIVE ASSESSMENT
Relations with colleagues	A
General Intelligence	B
Administrative ability including	B
judgement, initiative and drive	
Special Attitude	B
Integrity and Character	<u>&</u>
Fitness for promotion	C
State of Health	В
Fitness for Field Work	6
General Assessment	7
Grading	B
A+ (Outstanding), A (Very Good)	
B+ (Positively Good), B (Good)	
B- (Average), C (Below Average)	

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DR. BIPIN S. JAIN

M.D. (Hom.), MBA (Ed. ME)



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	TEAN 2021
NAME	DR. SHAMA MANOJ RAO
AGE	55 yrs.
GENDER	Female
DESIGNATION	Professor
DEPARTMENT	Practice of Medicine
Period of Report – annual	January 2021 - December 2021
Attendance (submit attendance	No. of Academic Leaves- 06
certificate or any other proof of justify	No. of Personal Leaves- 35
– academic leaves)	No. of Sick Leaves-
	Leaves remaining-
A	CADEMIC WORK
No. of Sessions supervised	130
No. of students guided – MD	6
No. of students guided – PhD	
No. of Synopsis guided – MD	5
No. of Synopsis guided – PhD	_
No. of Dissertations guided	3
Outcome (Students passed)	All
No. of seminar/ workshop/ symposium attended – institutional / outside (give details)	Hahremann Day Celebration - Online ICR worth Schwinars - 4 - Online LIGA Seminar - Online
No. of Seminar / workshop/ symposium attended as – participant /	Speaker - in Hahnemann day. Resource Person-for- Fer month.
resource person	Participant - LIGA
No. of Research activities undertaken	
No. of paper presentation done	Hannemann day - manual-line - To
No. of Paper/ Article/ Book Publication	Hahnemann day - presentation on En

CLINICAL WORK	
No. of new cases seen in assigned OPD(General / Special) – specify	55 < General Gynace.
No. of follow ups seen in OPD	750
No. of patients admitted in IPD – as consultant / Junior Consultant / Medical officer	_
No. of camps attended – in-house/	_
periphery	·
QUAL	ITATIVE ASSESSMENT
Relations with colleagues	AT
General Intelligence	8+
Administrative ability including judgement, initiative and drive	A
Special Attitude	A
Integrity and Character	A +
Fitness for promotion	A
State of Health	A
Fitness for Field Work	$B \rightarrow C$
General Assessment	8+
Grading A+ (Outstanding), A (Very Good) B+ (Positively Good), B (Good) B- (Average), C (Below Average)	

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DR. BIPIN S. JAIN

(Hom), MBA fed: Mar.

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NAME	Or Harona C. Garvagod
AGE	21
GENDER	Female
DESIGNATION	Lecturer
DEPARTMENT	Practice of Medicine
Period of Report – annual	Jan 21 - Del 21
Attendance (submit attendance	No. of Academic Leaves-
certificate or any other proof of justify	No. of Personal Leaves-
– academic leaves)	No. of Sick Leaves-
	Leaves remaining-
A	ACADEMIC WORK
No. of Sessions supervised	130
No. of students guided – MD	2
No. of students guided – PhD	_
No. of Synopsis guided – MD	1.
No. of Synopsis guided – PhD	_
No. of Dissertations guided	1
Outcome (Students passed)	All
No. of seminar/workshop/symposium	Hahnomeny day colobor Distriction
attended – institutional / outside (give	Ick Month - Seminate (1) - and in e.
details)	Han - Servidate - Sulvine
No. of Seminar / workshop/	Hahnemann dey Celebration-online lek Montu-Senny P (4) - online Haa - 5-engins - online all cebone OS Part Cipant
symposium attended as – participant /	Van Livate
resource person	Hea - presenter. (speaker)
No. of Research activities undertaken	,,,,,,,
No. of paper presentation done	Liga Paper present - Sub. Hypothym
No. of Paper/ Article/ Book Publication	- May Lid hot office

	CLINICAL WORK
No. of new cases seen in assigned OPD(General / Special) – specify	55 - Budo, Cus, general
No. of follow ups seen in OPD	800
No. of patients admitted in IPD – as consultant / Junior Consultant / Medical officer	00
No. of camps attended – in-house/ periphery	_
QUAL	ITATIVE ASSESSMENT
Relations with colleagues	Ą
General Intelligence	8+
Administrative ability including	A
judgement, initiative and drive	
Special Attitude	3+
Integrity and Character	H+
Fitness for promotion	<u>A</u>
State of Health	P.
Fitness for Field Work	9 F
General Assessment	9+
Grading	
A+ (Outstanding), A (Very Good)	
B+ (Positively Good), B (Good)	
B- (Average), C (Below Average)	

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NANAE	
NAME	DR SONAM TIWARI MISHEA
AGE	34 YEARS
GENDER	FEMALE
DESIGNATION	ASSISTANT PROFESSOR
DEPARTMENT	PRACTICE IN MEDICINE
Period of Report – annual	JAN TO DEBEMBER
Attendance (submit attendance	No. of Academic Leaves-
certificate or any other proof of justify	No. of Personal Leaves-
academic leaves)	No. of Sick Leaves-
	Leaves remaining- 07
A	CADEMIC WORK
No. of Sessions supervised	130
No. of students guided – MD	_
No. of students guided – PhD	_
No. of Synopsis guided – MD	٥١
No. of Synopsis guided – PhD	_
No. of Dissertations guided	_
Outcome (Students passed)	ALL
No. of seminar/ workshop/ symposium	- NAMNEMANN DAY -ONLINE
attended – institutional / outside (give	- MAMNEMANN DAY -ONLINE - LIGA - ONLINE
details)	- TIR MONTH - ONLINE
No. of Seminar / workshop/	
symposium attended as – participant /	PARTICIPANT
resource person	
No. of Research activities undertaken	bing.
No. of paper presentation done	DONE ()
No. of Paper/ Article/ Book Publication	

	LINICAL WORK
No. of new cases seen in assigned OPD(General / Special) – specify	50 Caus approximately
No. of follow ups seen in OPD	810 Casus approx Imately
No. of patients admitted in IPD – as consultant / Junior Consultant / Medical officer	02
No. of camps attended – in-house/ periphery	01
QUALI	TATIVE ASSESSMENT
Relations with colleagues	B+
General Intelligence	B+
Administrative ability including judgement, initiative and drive	B+
Special Attitude	B+
Integrity and Character	B+
Fitness for promotion	A
State of Health	A
Fitness for Field Work	B+
General Assessment	B+
Grading A+ (Outstanding), A (Very Good) B+ (Positively Good), B (Good) B- (Average), C (Below Average)	

Sign of Employee

SMROLO Sign of HOD



Dr. M. L. Dhawale Trust's Rural Homoeopathic Hospital Palghar CONFIDENTIAL

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ANNUAL SELF APPRAISAL FORM FOR THE YEAR ENDED MARCH 2019

PART I (To be filled by Accounts Office)

Employee No.		Date of Birth	13/8/12
Name	Mr. Jay Prakush	Date of Joining	26/12/06
Dept & Location	Library	Designation	Librarian.
Qualification	M.Lib.	Basic Salary on 31st March 2019	-
No. of working days available	312-	Days present	27912_
Punctuality		Late Markings	_
Leave availed	PL = 25 CL = 7 ¹ / ₂ SL = NBL =	LWP = SLOP = Unauthorised = Absence	Special SL = Suspension =

PART II

Evaluation by self (E) and by the Immediate Superior (S)

Instructions: Please tick against appropriate rating, first by employee and second by immediate supervisor. Factors are listed with corresponding weightage @ 25% for attendance, 35% for knowledge & quality of work, 25% for commitment and dependability at work and 15% for learning & initiative at work.

Ratings: A = Excellent B= Good C = Average D = Poor

Specific remarks, if any should be in the outstanding contribution clause at the bottom of this form.

Sr. FACTORS	Employee	Supervisor
जपस्थिती क्ष कर्मचारी त्याच्या उपस्थितीमध्ये नियमीत आणि वक्तशीर असणे . उत्कृष्ट क २८० किंवा अधिक दिवस नियमीत वेळेत उपस्थित चांगले क्ष २७५ ते २७९ दिवस नियमीत वेळेत उपस्थित . सरासरी क्ष २७० ते २७४ दिवस नियमीत वेळेत उपस्थित । सरासरी क्ष २७० ते २७४ दिवस नियमीत वेळेत उपस्थित । सरासरीपेक्षा कमी क्ष २६९ दिवसांपेक्षा कमी उपस्थिती आणि ३ पेक्षा जाम्त महिन्यांमध्ये लेट मार्क कपात .	# A	A ORIAL HOMO

Page 1 of 3

2		 ज्ञान आणि कामाची गुणवत्ता वोलण्यामध्ये विनयशील आणि विनमपणा सर्व कामाचे टप्पे आणि त्या संवंधित इतर वाबी समजून घेऊन त्या प्रमाणे काम करून योग्य रिझल्ट वेणे . 	A - A B - A	A
	C	 केलेल्या कामाचा दर्जा, संख्या आणि कामाचर असतानाच्या वेळेचा योग्य उपयोग 	C - A	A
3	A	कामाप्रती निष्ठा व विश्वसनियता : कर्मचारी दिलेले काम निष्ठने व विश्वसनीयपणे करतो का?	A - A	A
	B	 कर्मचारी कुठल्याही प्रकारे न रेंगाळता, कारणाशिवाय वेळ न घालवता दिवसाच्या सुरुवातीपासून निरंतर काम करतो का? 	B - B	B
		कामावर प्रशिक्षण आणि पुढाकार ह	A A	
4	H	 शिकत राहणे आणि निवन कामांमध्ये पुढाकार धेणे. 	A - A	A
	В	 उपायकुशल/युक्तिवाजपणा, स्वतंत्र विचार करणे. 	B - A	A
	4	 कामाच्या गरजांकडे लक्ष ठेवणे व त्रूटींवहल वरिष्ठांकडे सूचना करणे 	c-A	A

Disciplinary action, if any:

OVERALL RATING: EMPLOYEE A SUPERVISOR A

Mention any outstanding contribution / achievement by the employee during the Period,

Signature of employee

Signature of immediate superior

Date:

Name & Designation

PART III (To be filled by immediate superior with consent of employee)

TRAINING NEEDS IDENTIFIED FOR THE YEAR 2018-2019

A)	SPECIFIC TRAINING:	Figlis	h Spea	king	
B)	GENERAL TRAINING	ŧ			
Signa	ture of employee	3	Signature of im	nmediate superio	r
ac E		The state of the s	Name 8	& designation	
Date:					
Revie	w by:				
Signa	ture of next superior		Signature of	Departmental H	ead
Name	& designation	111	Name	e & designation	æ
Date:					

Page 3 of 3



Or, M. L. Dhawale Trust's Rural Homoeopathic Hospital Palghar CONFIDENTIAL

ANNUAL SELF APPRAISAL FORM FOR THE YEAR ENDED MARGH 2019

PARTI (To be filled by Accounts Office)

Employee No.	9 o se	Date of Birth	lace led to a rel
Name	Bhooshan	Date of Joining	20/12/13/19
Dept & Location	Sakhare	Designation	Librasst
Qualification	BA BLIB	Gaps Basic Salary on	6 10 F1354
No. of working days available	26 812	31st March 2018 Days present	24/25 0961/2
Punctuality	Yes	Late Markings	1
Leave availed	PL = 18112	LWP #	Special St. =
	SL = NBL = NBL =	Unauthorised = . Absence	Suspension = - '

PART II

Evaluation by self (E) and by the Immediate Superior (S)

Instructions: Please tick against appropriate rating, first by employee and second by immediate supervisor. Factors are listed with corresponding weightage @ 25% for attendance, 35% for knowledge & quality of work, 25% for commitment and dependability at work and 15% for learning & initiative at work.

Ratings : A = Excellent B= Good C = Average D = Poor

Specific remarks, if any should be in the outstanding contribution clause at the bottom of this form.

Sr. No.	FACTORS	Employee	Supervisor
	अटेंडन्स (उपस्थिती) कर्मचारी त्याच्या उपस्थितीमध्ये नियमीत आणि वक्तशीर असणे उत्कृष्ट १ २८० किंवा अधिक दिवस नियमीत वेळेत उपस्थित चांगले १ २७५ दिवस उपस्थित सरासरी १ २७० किंवा अधिक दिवस नियमीत वेळेत उपस्थित सरासरी १ २७० किंवा अधिक दिवस नियमीत वेळेत उपस्थित सरासरी १ २५० किंवा अधिक दिवस नियमीत वेळेत उपस्थित सरासरीपेक्षा कमी १ २५९ दिवसांपेक्षा कमी उपस्थिती सरासरीपेक्षा कमी १ २५९ दिवसांपेक्षा कमी उपस्थिती	चांगले	FEXAL HOMORION AND AND AND AND AND AND AND AND AND AN

No. of the latest the		
ज्ञान आणि कामाची गुणवत्ता (बोलण्यामध्ये विनयशील आणि विनम्रपणा) सर्व कामाचे टप्पे क्यमे आणि त्या संवधित इतर वावी समजून घेऊन त्यस्थिपमाणे काम करून योग्य रिझल्ट देणे केलेल्या कामाचा दर्जा, संख्या आणि कामावर असतानाच्या वेळेचा योग्य उपयोग	A	. A
कामावर कर्तव्य आणि अवलंबित्वाची वचनबद्धता क्ष्मिचारी दिलेल्या कामाविषयी एकनिष्ठ व विश्वसनीय आहे का कर्मचारी कुठल्याही प्रकारे न रेंगाळता, कारणाशिवाय वेळ न घालवता दिवसाच्या सुरूवातीपासून निरंतर काम करतो का?	B	B
कामावर प्रशिक्षण आणि पुढाकार है शिकत राहणे आणि नविन कामांमध्ये पुढाकार घेणे, 4 शुउपायकुशल/युक्तिवाजपणा, व्यवतंत्र विचार करणे, कामाच्या गरजांकडे लक्ष ठेवणे व त्रूटींवहल वरिष्ठांकडे सूचना करणे	B .	B

Disciplinary action, if any:

OVERALL RATING: E A

Mention any outstanding contribution / achievement by the employee during the $^{\mbox{\scriptsize PE}}$

Signature of employee

21.3.19

Signature of immediate superior

Date:

Jayprakash
Name & Designation

PART III (To be filled by immediate superior with consent of employee)

TRAINING NEEDS IDENTIFIED FOR THE YEAR 2017-2018 2018-2019

A)	SPECIFIC TRAINING:	17	M. L. b 401 8201
		2)	English speaking

႘)	GENERAL	TRAINING

Signature of employee

Signature of immediate superior

Name & designation

Date: 3/5/19

Review by:

Signature of next superior

Signature of Department Head

Name & designation

Name & designation

Date:



Dr. M. L. Dhawale Trust's Rural Homoeopathic Hospital Palghar CONFIDENTIAL



ANNUAL SELF APPRAISAL FORM FOR THE YEAR ENDED MARCH 2019

PART I (To be filled by Accounts Office)

Employee No.			
	*	Date of Birth	13/03/1987
Name	SACIAIZ. B.	Date of Joining	1010011167
Dont & La III	DHEKALE	Date of Johning	01/01/2008
Dept & Location	¥	Designation	OPO ASST
Qualification		Basia-Solonian	
	HSC.	31st March 2010	•
	306	Dayo prosent	284
Punctuality		Late Markings	-
Leave availed	PI = 171		
	CL = 41/2	SLOP = _	Special SL =
	SL = . NBL = Z	Unauthorised = Absence	Suspension = -
No. of working days available Punctuality Leave availed	SL =	Basie Salary on 31st March 2019 Days present Late Markings LWP = _ SLOP = _ Unauthorised =	Special SL = Suspension =

PART II

Evaluation by self (E) and by the Immediate Superior (S)

Instructions: Please tick against appropriate rating, first by employee and second by immediate supervisor. Factors are listed with corresponding weightage @ 25% for attendance, 35% for knowledge & quality of work, 25% for commitment and dependability at work and 15% for learning & initiative at work.

Ratings : A = Excellent B= Good C = Average D = Poor

Specific remarks, if any should be in the outstanding contribution clause at the bottom of this form.

<u>5.</u>	<u>FACTORS</u>	Employee	Supervisor
1	उपस्थिती क्ष कर्मचारी त्याच्या उपस्थितीमध्ये नियमीत आणि वक्तशीर असणे . उत्कृष्ट क्ष २८० किंवा अधिक दिवस नियमीत वेळेत उपस्थित वांगले क्ष २७५ ते २७९ दिवस नियमीत वेळेत उपस्थित सरासरी क्ष २७० ते २७४ दिवस नियमीत वेळेत उपस्थित सरासरी क्ष २५० ते २७४ दिवस नियमीत वेळेत उपस्थित सरासरीपेक्षा कमी क्ष २६९ दिवसांपेक्षा कमी उपस्थिती आणि ३ पेक्षा जाग्त महिन्यांमध्ये लेट मार्क कपात .	Ą	A SEMORIAL HOMOS
	Page 1 of 3		PICU QUANT
			W. T. W.

ज्ञान आणि कामाची गुणवता किनमूपणा	1 .
ज्ञान आणि कामाचा गुणवराः वोलण्यामध्ये विनयशील आणि विनम्पणा वोलण्यामध्ये विनयशील आणि विनम्पणा	4
वोलण्यामध्ये विनयशाल आणि त्या संवंधित इतर वावी सर्व कामाचे टप्पे आणि त्या संवंधित इतर वावी समजून घेऊन त्या प्रमाणे काम करून योग्य रिझल्ट	A
देणे . • केलेल्या कामाचा दर्जा, संख्या आणि कामावर असतानाच्या वेळेचा योग्य उपयोग .	В
कामाप्रती निष्ठा व विश्वसनियता ह	
 कर्मचारी दिलेले काम निष्ठने व विश्वसनीयपणे 	A F
करतो का?	
 कर्मचारी कुठल्याही प्रकारे न रेंगाळता, कारणाशिवाय 	
वेळ न घालवता दिवसाच्या सुरूवातीपासून निरंतर	
काम करतो का?	
कामावर प्रशिक्षण आणि पुढाकार इ	
• शिकत राहणे आणि नविन कामांमध्ये पुढाकार	C (
4 घेणे.	
• उपायकुशल/युक्तिबाजपणा, स्वतंत्र विचार करणे .	B
 कामाच्या गरजांकडे लक्ष ठेवणे व त्रूटींबद्दल 	Λ
वरिष्ठांकडे सूचना करणे .	H

Disciplinary action, if any:

OVERALL RATING: EMPLOYEE _____ SUPERVISOR_____

Signature of employee

Signature of immediate superior

Date:

Name & Designation

PART III (To be filled by immediate superior with consent of employee)

TRAINING NEEDS IDENTIFIED FOR THE YEAR 2018-2019

A)	SPECIFIC TRAINING:	
B)	GENERAL TRAINING:	
Signa	ature of employee	Signature of immediate superior
Date	•	Name & designation
	ew by:	
Signa	ature of next superior	Signature of Departmental Head
Nam	e & designation	Name & designation
Date	· :	WORLAL HOMOROD

Dr. M. L. Dhawale Trust's Rural Homoeopathic Hospital Palghar

ANNUAL SELF APPRAISAL FORM FOR THE YEAR ENDED MARCH 2019

PART'I (To be filled by Accord

Employee No.		y Accounts Office)	¥
Name	Mrs. Suvarna	Date of Birth	12/02/1990
Dept & Location	Santosh Patil	Date of Joining	07/12/2011
Qualification	•	Designation	Clerk.
No. of working	M.A.	Basic Salary on 31st March 2019	
days available Punctuality	312 days.	Days present	296 days
Leave availed		Late Markings	52 days
ceave availed	CL = 71/2_	LWP = SLOP = -	Special SL =
	SL = NBt =	Unauthorised = Absence	Suspension =
reave availed	SL =	SLOP = - Unauthorised =	

Evaluation by self (E) and by the Immediate Superior (S)

Instructions: Please tick against appropriate rating, first by employee and second by immediate supervisor. Factors are listed with corresponding weightage @ 25% for attendance, 35% for knowledge & quality of work, 25% for commitment and dependability at work and 15% for learning & initiative at work.

Ratings : A = Excellent B= Good C = Average D = Poor

Specific remarks, if any should be in the outstanding contribution clause at the bottom of this form.

<u>.</u> D.	FACTORS	Employee	Supervisor
•	उपस्थिती क्ष कर्मचारी त्याच्या उपस्थितीमध्ये नियमीत आणि वक्तशीर असणे. उत्कृष्ट ६ २८० किंवा अधिक दिवस नियमीत वेळेत उपस्थित चांगले ६ २७५ ते २७९ दिवस नियमित वेळेत उपस्थित. सरासरी ६ २७० ते २७४ दिवस नियमीत वेळेत उपस्थित सरासरीपक्षा कमी ६ २६९ दिवसांपेक्षा कमी उपस्थिती अर्थित वेळा जास्त महिन्यांमध्ये लेट मार्क कपात.	В	B NORIAL HOME
	Page 1 of 3	* * *	

	and the second s		
2	 ज्ञान आणि कामाची गुणवत्ता वोलण्यामध्ये विनयशील आणि विनम्रपणा सर्व कामाचे टप्पे आणि त्या संवंधित इतर वावी समजून घेऊन त्या प्रमाणे काम करून योग्य रिझल्ट 	A P	A
	देणे . केलेल्या कामाचा दर्जा, संख्या आणि कामावर असतानाच्या वेळेचा योग्य उपयोग .	A	A
3	 कामाप्रती निष्ठा व विश्वसनियता : कर्मचारी दिलेले काम निष्ठने व विश्वसनीयपणे करतो का? कर्मचारी कुठल्याही प्रकारे न रेंगाळता, कारणाशिवाय वेळ न घालवता दिवसाच्या सुरूवातीपासून निरंतर 	A	A
4	काम करतो का? कामावर प्रशिक्षण आणि पुढाकार ह शिकत राहणे आणि निवन कामांमध्ये पुढाकार घेणे . उपायकुशल / युक्तिवाजपणा, स्वतंत्र विचार करणे . कामाच्या गरजांकडे लक्ष ठेवणे व त्रूटींवहल विरुद्धांकडे सूचना करणे .	A A A	A A B

Disciplinary action, if any:		
OVERALL RATING: EMPLOYEE	A	SUPERVISOR

Mention any outstanding contribution / achievement by the employee during the Period

Signature of employee

Signature of immediate superior

Date:

Name & Designation

PART III (To be filled by immediate superior with consent of employee)

TRAINING NEEDS IDENTIFIED FOR THE YEAR 2018-2019

A)	SPECIFIC TRAINING:	English	speaking
		J	- 1

B)	GENFRAI	TRAINING
-/		III VAIIVIIVIA.

Signature of employee

Signature of immediate superior

Date: 24/3/2019

Review by:

Signature of next superior

Name & designation

Signature of Departmental Head

Name & designation

Date:



Dr. M. L. Dhawale Trust's Rural Homoeopathic Hospital Palghar CONFIDENTIAL

CL.

ANNUAL SELF APPRAISAL FORM FOR THE YEAR ENDED MARCH 2018

PART I (To be filled by Accounts Office)

Employee No.	mployee No			
	_	Date of Birth	20.12.1979	
Name	Bhoushan	Data of Laint	20 12 113 13	
Dept & Location	Bhoushah Sakharz	Date of Joining	01.02-2010	
2004(10)	Library	Designation	Library	
Qualification			Assistant	
	B.A. B.Lib.	Basic Salary on 31st March 2018		
No. of working days available	306.	Days present	266	
Punctuality	,	Late Markings		
Leave availed	PL = 31/2_ CL = 81/2_	LWP = SLOP =	Special SL =	
	SL = NBL =	Unauthorised = Absence	Suspension.=	

PART II

Evaluation by self (E) and by the Immediate Superior (S)

Instructions: Please tick against appropriate rating, first by employee and second by immediate supervisor. Factors are listed with corresponding weightage @ 25% for attendance, 35% for knowledge & quality of work, 25% for commitment and dependability at work and 15% for learning & initiative at work.

Ratings : A = Excellent B= Good C = Average D = Poor

Specific remarks, if any should be in the outstanding contribution clause at the bottom of this form.

Sr.	<u>FACTORS</u>	Employee	Supervisor	F
1	उपस्थिती क्ष्मित्त अपिया उपस्थितीमध्ये नियमीत आणि वक्तशीर असणे . उत्कृष्ट क्ष २८० किंवा अधिक दिवस नियमीत वेळेत उपस्थित चांगले क्ष २७५ ते २७९ दिवस नियमित वेळेत उपस्थित . सरासरी क्ष २७० ते २७४ दिवस नियमित वेळेत उपस्थित सरासरी क्ष २७० ते २७४ दिवस नियमीत वेळेत उपस्थित सरासरीपेक्षा कमी क्ष २६९ दिवसांपेक्षा कमी उपस्थिती आणि ३ पेक्षा जास्त महिन्यांमध्ये लेट मार्क कपात .	A	A A MORIAL HOME	M

Page 1 of 3

2	ज्ञान आणि कामाची गुणवत्ता वोलण्यामध्ये विनयशील आणि विनमपणा सर्व कामाचे टप्पे आणि त्या संवंधित इतर वावी समजून घेऊन त्या प्रमाणे काम करून योग्य रिझल्ट देणे . केलेल्या कामाचा दर्जा, संख्या आणि कामावर असतानाच्या वेळेचा योग्य उपयोग .	A	A
3	 असतानाच्या पळपा पा निष्ठ क्षितानाच्या पळपा पा निष्ठ क्षित्र विश्वसिन्यता क्ष्म कर्मचारी दिलेले काम निष्ठने व विश्वसिन्यपणे करतो का? कर्मचारी कुठल्याही प्रकारे न रेंगाळता, कारणाशिवाय वेळ न घालवता दिवसाच्या सुरूवातीपासून निरंतर काम करतो का? 	A	A
4	कामावर प्रशिक्षण आणि पुढाकार । • शिकत राहणे आणि नविन कामांमध्ये पुढाकार घेणे . • उपायकुशल/युक्तिवाजपणा, स्वतंत्र विचार करणे . • कामाच्या गरजांकडे लक्ष ठेवणे व त्रूटींवद्दल विरिष्ठांकडे सूचना करणे .	A	B

Disciplinary action, if any:

Mention any outstanding contribution / achievement by the employee during the $^{\mbox{\scriptsize Pl}}$

Signature of employee

Signature of immediate superior

Date: 24141 18

Jayprakash M. Parl Name & Designation Libra

PART III (To be filled by immediate superior with consent of employee)

TRAINING NEEDS IDENTIFIED FOR THE YEAR 2017-2018

A)	SPECIFIC TRAINING:	5049 software Training
		M- Need

B) GENERAL TRAINING:

Signature of employee

Signature of immediate superior

Jay prakash M. Pary Name & designation Librarian

Date: 2414118

Review by:

Signature of next superior

Signature of Divisional Head

Name & designation

Name & designation

Date:



(34)

or. M. L. Dhawale Trust's Rural Homoeopathic Hospital Palghar CONFIDENTIAL

ANNUAL SELF APPRAISAL FORM FOR THE YEAR ENDED MARCH 2018

PART I (To be filled by Accounts Office)

Employee No.		Date of Birth	101-01-02
Name	SAGIAR BALWANT	Date of Joining	13/03/1987
Dont & Long!	DAMEKALE		01/01/2008
Dept & Location		Designation	JESA CITO
Qualification	HSC	Basic Salary on 31st March 2018	
No. of working days available	30 b	Days present	2.24
Punctuality		Late Markings	-
Leave availed	PL = 17/2 CL = 48/2 SL = - NBL = -	LWP = SLOP = Unauthorised = Absence	Special SL = Suspension =

PART II

Evaluation by self (E) and by the Immediate Superior (S)

Instructions: Please tick against appropriate rating, first by employee and second by immediate supervisor. Factors are listed with corresponding weightage @ 25% for attendance, 35% for knowledge & quality of work, 25% for commitment and dependability at work and 15% for learning & initiative at work.

Ratings: A = Excellent B= Good C = Average D = Poor

Specific remarks, if any should be in the outstanding contribution clause at the bottom of this form.

FACTORS	Employee	Supervisor
उपस्थिती । कर्मचारी त्याच्या उपस्थितीमध्ये नियमीत आणि वक्तशीर असणे . उत्क्रष्ट । २८० किंवा अधिक दिवस नियमीत वेळेत	A	A
उपस्थित चांगले : २७५ ते २७९ दिवस नियमित वेळेत उपस्थित सरासरी : २७० ते २७४ दिवस नियमीत वेळेत उपस्थित सरासरीपेक्षा कमी : २६९ दिवसांपेक्षा कमी उपस्थिती आणि ३ पेक्षा जास्त महिन्यांमध्ये लेट मार्क कपात		WINDRIAL HOMO
Page 1 of 3		A CONTRACTOR

ज्ञान आणि कामाची गुणवती	А	A
- १७३ मणने जामे आणि त्या सर्वाधत इतर वाप	A	B
 केलेल्या कामाचा दर्जा, संख्या आणि कामावर 		ß
कामापती निष्ठा व विश्वसनियता ह • कमंचारी दिलेले काम निष्ठने व विश्वसनीयपणे कस्तो का?	A	A
 कर्मचारी कुठल्याही प्रकारे न रेंगाळता, कारणाशिवाय वेळ न घालवता दिवसाच्या सुरूवातीपासून निरंतर काम करतो का? 	B	B
कामावर प्रशिक्षण आणि पुढाकार इ	* * * *	
 शिकत राहणे आणि नविन कामांमध्ये पुढाकार घेणे. 	A	β
 उपायकुशल/युक्तिबाजपणा, स्वतंत्र विचार करणे. कामाच्या गरजांकडे लक्ष ठेवणे व त्रूटींवद्दल विरिष्ठांकडे सूचना करणे. 	BA	Ţ
	समजून घेऊन त्या पमाणे काम करून याग्य रहजात देणे . • केलेल्या कामाचा दर्जा, संख्या आणि कामावर असतानाच्या वेळेचा योग्य उपयोग . <u>कामापती निष्ठा व विश्वसनियता इ</u> • कर्मचारी दिलेले काम निष्ठने व विश्वसनीयपणे करतो का? • कर्मचारी कुठल्याही प्रकारे न रेंगाळता, कारणाशिवाय वेळ न घालवता दिवसाच्या सुरूवातीपासून निरंतर काम करतो का? कामावर प्रशिक्षण आणि पुढाकार इ • शिकत राहणे आणि नविन कामांमध्ये पुढाकार घेणे . • उपायकुशल/युक्तिबाजपणा, स्वतंत्र विचार करणे . • कामाच्या गरजांकडे लक्ष ठेवणे व त्रटींवहल	 बोलण्यामध्ये विनयशील आणि त्या संविधित इतर वावी सर्व कामाचे टर्प आणि त्या संविधित इतर वावी समजून घेळन त्या पमाणे काम करून योग्य रिझल्ट रेणे. केलेल्या कामाचा दर्जा, संख्या आणि कामावर असतानाच्या वेळेचा योग्य उपयोग. कामापती निष्ठा व विश्वसनियता ! कमंचारी दिलेले काम निष्ठने व विश्वसनीयपणे करतो का? कमंचारी कुठल्याही पकारे न रेंगाळता, कारणाशिवाय वेळ न घालवता दिवसाच्या सुरूवातीपासून निरंतर काम करतो का? कामावर प्रशिक्षण आणि पुढाकार ! शिकत राहणे आणि निवन कामांमध्ये पुढाकार घेणे. जपायकुशल/युक्तिबाजपणा, स्वतंत्र विचार करणे. कामाच्या गरजांकडे लक्ष ठेवणे व त्रटींवहल

Disciplinary action, if any:

OVERALL RATING: EMPLOYEE	SUPERVISOR

Mention any outstanding contribution / achievement by the employee during the $Pe^{\hat{\beta}}$

Signature of employee

Signature of immediate superior

Date: 25/4/18

Yecuka Kiru'. Name & Designation

PART III (To be filled by immediate superior with consent of employee)

TRAINING NEEDS IDENTIFIED FOR THE YEAR 2017-2018

A)	SPECIFIC TRAINING:		
		· · · · · · · · · · · · · · · · · · ·	
B)	GENERAL TRAINING:	Safety	Training
Signa	ature of employee	Sig	ving nature of immediate superior
Date	:		Name & designation
Revi	ew by:		
Sign	ature of next superior	Sig	nature of Divisional Head
Nam	e & designation		Name & designation
Date	: :		THORIAL HOMOGO

Dr. M. L. Dhawale Trust's Rural Homoeopathic Hospital Palghar CONFIDENTIAL

ANNUAL SELF APPRAISAL FORM FOR THE YEAR ENDED MARCH 2018

PART I (To be filled by Accounts Office)

Employee No.	V ORMOND!	Date of Birth	12102190.
Name	Suvarne Santosh	Date of Joining	07/12/201)
Dept & Location	Pettil	Designation	
Qualification	Xenoxo.	Q nos	clerk.
No, of working	M.A.	Basic Salary on 31st March 2018	10099/-
days available Punctuality	306 days	Control of	277/12
Leave availed		Late Markings	78 days.
Leave availed	PL = 19/12 CL = 5/2	$\begin{array}{ccc} LWP & = 3^{1}l_{2}, \\ SLOP & = - \end{array}$	Special SL = -
	SL = - NBL * -	Unauthorised = — Absence	Suspension =

PART II

Evaluation by self (E) and by the Immediate Superior (S)

instructions: Please tick against appropriate rating, first by employee and second by immediate supervisor. Factors are listed with corresponding weightage @ 25% for attendance, 35% for knowledge & quality of work, 25% for commitment and dependability at work and 15% for learning & initiative at work.

Ratings : A = Excellent B= Good C = Average D = Poor

Specific remarks, if any should be in the outstanding contribution clause at the bottom of this form.

FACTORS	Employee	Supervisor
उपस्थिती 8 कर्मचारी त्याच्या उपस्थितीमध्ये नियमीत आणि वक्तशीर	В	B
असणे . उत्कृष्ट १ २८० किंवा अधिक दिवस नियमीत वेळेत		
उपस्थित चांगले ३ २७५ ते २७९ दिवस नियमित वेळेत उपस्थित । सरासरी ३ २७० ते २७४ दिवस नियमीत वेळेत उपस्थित सरासरीपेक्षा कमी ४ २६९ दिवसांपेक्षा कमी उपस्थिती		WENORIAL HOM
आणि ३ पेक्षा जास्त महिन्यांमध्ये लेट मार्क कपात.		Fais Dr.
Page 1 of 3		1 × 300 # 310

	The second secon		1
	ज्ञान आणि कामाची गुणवत्ता वोलण्यामध्ये विनयशील आणि विनम्रपणा	A	
	वोलण्यामध्ये विनयशाल आणि त्या संवंधित इतर वाबी सर्व कामाचे टप्पे आणि त्या संवंधित इतर वाबी सर्व कामाचे टप्पे आणि त्या संवंधित इतर वाबी	A	Δ
2	सर्व कामाचे टप्पे आणि त्या सपायस समजून घेऊन त्या प्रमाणे काम करून योग्य रिझल्ट समजून घेऊन त्या प्रमाणे काम करून योग्य रिझल्ट		TT.
	वेणे . • केलेल्या कामाचा दर्जा, संख्या आणि कामावर	A	."
	केलेल्या कामाचा देजा, राज्या असतानाच्या वेळेचा योग्य उपयोग .		
	किया व विश्वसनियता <u>व</u>	^	,
	 कर्मचारी दिलेले काम निष्ठने व विश्वसनीयपणे 	A	
	चारे वारे		
3	र प्राप्त करनारी प्रकारे न रेंगाळता, कारणाशिवाय	A	B
	वेळ न घालवता दिवसच्यि सुरुवातापारू । । । ।		
	काम करतो का ?		The same of the sa
	कामावर प्रशिक्षण आणि पुढाकार ह	A	
	• शिकत राहणे आणि नविन कामांमध्ये पुढाकार	r	
4	घेणे.	B	B
	• उपायकुशल/युक्तिबाजपणा, स्वतंत्र विचार करणे	,	
	• कामाच्या गरजांकडे लक्ष ठेवणे व त्रूटींबद्दल	P	
	वरिष्ठांकडे सूचना करणे •		

Disciplinary action, if any:

OVERAL	L RATING:	EMPLOYEE	A	SUPERVISOR_	B
OATIVAL					

Mention any outstanding contribution / achievement by the employee during the Peli

Signature of employee

Signature of immediate superior

Date: 19/1/218

Floor Supervisor

Name & Designation

PART III (To be filled by immediate superior with consent of employee)

TRAINING NEEDS IDENTIFIED FOR THE YEAR 2017-2018

A) SPECIFIC TRAINING:	Erylish	Syeaking
-----------------------	---------	----------

B)	GENERAL TRAINING:	Safety Training
		CPR Togining

Bal	il.
· · · · · · · · · · · · · · · · · · ·	· of employee

Signature of immediate superior

Name & designation

Date: 19/4/2018

Review by:

Signature of next superior

Signature of Divisional Head

Name & designation

Name & designation

Date:

